

**CUPERTINO SANITARY DISTRICT  
SANITARY BOARD MEETING  
WEDNESDAY, JULY 16, 2025**

**AGENDA**

This meeting will be held in person at 7:00 p.m. in the Stevens Creek Office Center, Suite 100, 20863 Stevens Creek Boulevard, Cupertino, California and via virtual teleconference.

Anyone interested may attend in person, by phone [call 1 (866) 899 - 4679 Conference Access Code: 251566821], or virtually <https://global.gotomeeting.com/join/251566821>.

**1. ROLL CALL**

**2. PUBLIC COMMENTS**

This portion of the meeting is reserved for persons desiring to address the board on any matter not on the agenda. Speakers are limited to three (3) minutes.

All statements requiring a response will be referred to staff for further action. In most cases, state law will prohibit the board from making any decisions with respect to a matter not listed on the agenda.

**3. CLOSED SESSION**

NONE

**4. MINUTES & BILLS**

- A. APPROVAL OF THE SPECIAL MEETING MINUTES OF JUNE 17, 2025
- B. APPROVED SPECIAL MEETING MINUTES OF JUNE 3, 2025
- C. APPROVAL OF FINANCIAL REPORT AND PAYMENT OF BILLS
- D. TIMESHEETS

**5. CORRESPONDENCE**

NONE

**6. MEETINGS**

- A. CASA 2025 70<sup>TH</sup> ANNUAL CONFERENCE TO BE HELD JULY 30-AUGUST 1, 2025, IN SAN DIEGO, CA
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) TO BE HELD ON MONDAY, AUGUST 11, 2025
- C. CALIFORNIA ALLIANCE FOR SEWER SYSTEM EXCELLENCE (CASSE) TELECONFERENCE TO BE HELD ON WEDNESDAY, AUGUST 13, 2025
- D. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD ON THURSDAY, AUGUST 14, 2025

**CUPERTINO SANITARY DISTRICT  
SANITARY BOARD MEETING  
WEDNESDAY, JULY 16, 2025**

**7. REPORTS**

- A. CSRMA BOARD OF DIRECTORS MEETING HELD WEDNESDAY, JUNE 18, 2025
- B. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT TECHNICAL ADVISORY COMMITTEE (TAC) TO BE HELD ON MONDAY, JULY 07, 2025, WAS CANCELLED
- C. CALIFORNIA ALLIANCE FOR SEWER SYSTEM EXCELLENCE (CASSE) TELECONFERENCE HELD ON WEDNESDAY, JULY 09, 2025
- D. REGULAR MEETING OF THE SAN JOSE/SANTA CLARA TREATMENT PLANT ADVISORY COMMITTEE (TPAC) TO BE HELD ON THURSDAY, JULY 10, 2025, WAS CANCELLED

**8. UNFINISHED BUSINESS**

- A. DENTAL AND LIFE INSURANCE PLAN PAYMENTS

**9. NEW BUSINESS**

- A. CONNECTION AND CAPACITY/TREATMENT PLANT FEES
- B. MARKHAM APARTMENTS EASEMENT QUITCLAIM REQUEST & HISTORY

**10. STAFF REPORT**

- A. FUTURE DEVELOPMENT PROJECTS
- B. MONTHLY MAINTENANCE SUMMARY

**11. CALENDAR ITEMS**

- A. THE NEXT REGULAR DISTRICT BOARD MEETING IS TO BE HELD ON WEDNESDAY, AUGUST 6, 2025

**12. ADJOURNMENT**

## CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING TUESDAY, JUNE 17, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:01 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

### 1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Taghi Saadati, and Patrick Kwok. Directors Angela Chen and David Doyle attended remotely via video conference.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

### 2. PUBLIC COMMENTS:

There were none.

### 3. PUBLIC HEARING:

A. Conduct a Public Hearing Accepting Report on Rates and Charges and Collection on Tax Roll for Fiscal Year 2025-2026.

A. Staff Presentation – Manager Porter presented the tax roll report to the Board.

B. Open Public Hearing and Receive Testimony – The public hearing was opened at 7:06pm. There was no public present.

C. Close Public Hearing - The public hearing was closed at 7:06pm

D. Board Discussion – The Board discussed tax roll report and summary.

Director Chen dropped off the video conference call at 7:07pm.

E. On motion by Director Kwok, seconded by Director Bosworth, by a roll call vote of 4-0-0, the Board approved Resolution No. 1358, confirming Report on Rates and Charges for Services and Facilities Furnished by the District and Delinquent Rates and Charges for the Cupertino Sanitary District for the Fiscal Year 2025-2026.

Director Chen rejoined the meeting via video conference at 7:08pm.

F. On motion by Director Bosworth, seconded by Director Kwok, by a roll call vote of 5-0-0, the Board approved Resolution No. 1359, Providing for the Collection of Rates and Charges for Service and Facilities Furnished by the District and Delinquent Rates and Charges for Fiscal Year 2025-2026.

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING  
TUESDAY, JUNE 17, 2025

4. CLOSED SESSION:

There was none.

5. MINUTES & BILLS:

A. Approval of the Special Meeting Minutes of June 3, 2025

On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 5-0-0, the minutes of the Special Meeting held on Tuesday, June 3, 2025, were approved.

B. Approved Meeting Minutes of May 21, 2025, are to be Noted & Filed.

C. Approval of Financial Report and Payment of Bills

Director Kwok asked Staff about CWEA membership for inspectors. He sees no benefit to the District and will not approve payment of future memberships by the District. President Saadati instructed Staff to assess any benefits before canceling. On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 5-0-0, the financial reports and warrants were approved.

D. Timesheets

6. CORRESPONDENCE:

A. Notice – Adopted FY2026 LAFCO Budget is to be Noted & Filed.

7. MEETINGS:

A. Director Bosworth plans to attend the CSRMA Board of Directors Meeting to be held Wednesday, June 18, 2025.

B. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, July 7, 2025, is cancelled.

C. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, July 9, 2025.

D. The regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, July 10, 2025, is cancelled.

E. Director Chen will not attend the CASA 2025 70<sup>th</sup> Annual Conference to be held July 30-August 1, 2025, in San Diego, CA. The remaining four Board members plan to attend.

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING  
TUESDAY, JUNE 17, 2025

8. REPORTS:

- A. Manager Porter reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) held on Monday, June 9, 2025.
- B. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) Teleconference held on Wednesday, June 11, 2025.
- C. Director Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on Thursday, June 12, 2025.

9. UNFINISHED BUSINESS:

- A. Sanitary Sewer Management (SSMP) Plan Certification

Manager Porter reported on the status of the Sanitary Sewer Management Plan (SSMP) certification. After discussion by the Board, on a motion by Director Bosworth, seconded by Director Kwok, by a roll call vote of 5-0-0, the SSMP was approved.

- B. Fiscal Year 2025-2026 Budget

Manager Porter reported on the Budget for Fiscal Year 2025-2026. On a motion by Director Bosworth, seconded by Director Kwok, by a roll call vote of 5-0-0, the Budget was approved.

10. NEW BUSINESS:

- A. Significant Defect Repair Project-Phase 2 Project Closeout

On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 5-0-0, the Board accepted the Significant Defect Repair Project-Phase 2 Project and authorized the payment of the final invoice in the amount of \$99,531.70.

- B. Akel – Hydraulic Modeling Support For Future Developments

Manager Porter reported on Akel – Hydraulic Modeling Support For Future Developments. There was no Board action.

- C. Spare Pump Purchase Request

On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 5-0-0, the Board approved the purchase of two spare replacement pumps for Tantau and Oakcrest Pump Stations, replacing the ones that were put into service, and purchasing four new spare pumps for backup at other pump stations. The total price including tax is expected to be approximately \$89,000.00.

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING  
TUESDAY, JUNE 17, 2025

11. STAFF REPORT

- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Maintenance Summary Report.

12. CALENDAR ITEMS

- A. The regular Board meeting of July 2, 2025, was canceled due to lack of enough Board Members available in person for a quorum. The next regular Board Meeting is scheduled to take place on Tuesday, July 16, 2025.

13. ADJOURNMENT:

The meeting was adjourned at 8:44 pm.

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Secretary of the Sanitary Board

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President of the Sanitary Board

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING  
WEDNESDAY, JUNE 3, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

**1. ROLL CALL:**

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Taghi Saadati, David Doyle and Angela Chen. Director Kwok attended remotely via video conference.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

**2. PUBLIC COMMENTS:**

There were none.

**3. CLOSED SESSION:**

There was none.

**4. MINUTES:**

**A. Approval of the Amended Regular Meeting Minutes of May 21, 2025**

On a motion by Director Chen, seconded by Director Doyle by a roll call vote of 4-0-1, the amended minutes of the Regular Meeting held on Wednesday, May 21, 2025, were approved. Director Bosworth abstained.

**B. Approved Meeting Minutes of May 7, 2025, are to be Noted & Filed.**

**5. CORRESPONDENCE:**

There was none.

**6. MEETINGS:**

**A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, June 9, 2025.**

**B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, June 11, 2025.**

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING  
WEDNESDAY, JUNE 3, 2025

- C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, June 12, 2025.

7. REPORTS:

- A. Director Bosworth reported on the regular meeting of the Santa Clara County Special Districts Association held on Monday, June 2, 2025.

8. UNFINISHED BUSINESS:

- A. Amending Resolution No. 1357 – Fixing Time and Place for Public Hearing on Report on Rates and Collection FY 2025-2026

Director Doyle motioned to move the public hearing to Tuesday, June 17, 2025 at 7:00 p.m.  
Second, by Director Bosworth, by a roll call vote of 5-0-0, the Board approved.

- B. Board Members' Benefits

There was no Board action. This item was tabled until the next regular meeting.

9. NEW BUSINESS:

- A. California Integrated Water Quality System (CIWQS) Sanitary Sewer System Annual Report

Manager Porter reported on the Sanitary Sewer System Annual Report. It has been submitted to CIWQS by Staff.

10. STAFF REPORT

- A. Manager Porter reported on Future Development Projects.

11. CALENDAR ITEMS

- A. The next regular Board Meeting is scheduled to take place on Tuesday, June 17, 2025. Directors Doyle and Chen both plan to attend remotely.

12. ADJOURNMENT:

The meeting was adjourned at 7:43 pm.

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Secretary of the Sanitary Board

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President of the Sanitary Board



**CUPERTINO SANITARY DISTRICT**  
**MONTHLY FINANCIAL REPORT THROUGH JUNE 2025**  
**12th Month of Operations 100% into FY Operations)**

FISCAL YEAR: July 1, 2024 to June 30, 2025

**EXPENSE SUMMARY REPORT**

Account Name	Account Number	BUDGET	Prior Expenses	Amount Payable	Total To Date Expenses	Remaining Balance	% Expended To Date	Comments
<b>JUNE SERVICES</b>								
<b>OPERATING EXPENSES</b>								
Loan Payments	41000	\$1,200,063	\$1,198,375.00	\$0.00	\$1,198,375.00	\$1,687.50	99.9%	None this month
Directors Fees	41030	\$38,000	\$33,233.45	\$3,413.29	\$36,646.74	\$1,353.26	96.4%	On Target
Gasoline, Oil & Fuel	41060	\$4,000	\$0.00	\$0.00	\$0.00	\$4,000.00	0.0%	None to date
Insurance	41060	\$195,500	\$197,551.46	\$640.06	\$198,191.52	-\$2,691.52	101.4%	Dooley Insurance (August Coverage)
Memberships	41080	\$57,000	\$57,288.71	\$106.00	\$57,394.71	-\$394.71	100.7%	CWEA - Certificate Renewal for field inspector
Office Rent	41090	\$4,800	\$4,400.00	\$400.00	\$4,800.00	\$0.00	100.0%	On Target
Operating Expenses	41100	\$3,000	\$1,880.59	\$0.00	\$1,880.59	\$1,119.41	62.7%	None this month
Operating Expenses - Credit Card Transaction Fees	41100-1	\$6,000	\$4,028.73	\$445.35	\$4,474.08	\$1,525.92	74.6%	Credit Card Processing Fees - June
<b>Contractual Services:</b>								
Outfall Maintenance	41113	\$150,000	\$132,885.32	\$0.00	\$132,885.32	\$17,114.68	88.6%	None this month
T.P. Operation & Maintenance	41114	\$8,291,700	\$8,185,820.00	\$0.00	\$8,185,820.00	\$105,880.00	98.7%	Paid in full for FY2024-25
<b>Professional Services:</b>								
Management Services	41121	\$575,000	\$485,176.94	\$55,825.94	\$541,002.88	\$33,997.12	94.1%	On Target
SSMP Certification and Implementation	41121	\$230,000	\$205,656.17	\$18,351.27	\$224,007.44	\$5,992.56	97.4%	New Waste Discharge Requirements (WDR) Implementation
Engineering Services	41122	\$1,450,000	\$1,352,440.35	\$150,321.63	\$1,502,761.98	-\$52,761.98	103.6%	On Target
Peak Flow Reduction	41122-1	\$40,000	\$22,850.31	\$3,093.75	\$25,944.06	\$14,055.94	64.9%	Akel Enengineering
Plan Checking & Inspection	41123	\$200,000	\$190,015.25	\$19,928.68	\$209,943.93	-\$9,943.93	105.0%	On Target
Legal - Consultant Services	41124	\$4,500	\$2,000.00	\$0.00	\$2,000.00	\$2,500.00	44.4%	None this month
Legal - District Counsel	41124	\$50,000	\$34,543.59	\$774.00	\$35,317.59	\$14,682.41	70.6%	District Counsel - Legal Services through July 7, 2025
Legal - Common Interest Group (CuSD Advance Pay)	41124	\$390,000	\$116,155.92	\$0.00	\$116,155.92	\$273,844.08	29.8%	None this month
Legal - Common Interest Group (CuSD Share)	41124	\$110,000	\$67,248.16	\$0.00	\$67,248.16	\$42,751.84	61.1%	None this month
Audit	41125	\$14,000	\$0.00	\$0.00	\$0.00	\$14,000.00	0.0%	None to date
Printing & Publications	41130	\$32,000	\$11,084.64	\$0.00	\$11,084.64	\$20,915.36	34.6%	None this month
<b>Repair and Maintenance</b>		<b>\$4,144,000</b>						
Repairs	41150	\$200,000	\$110,611.63	\$11,573.14	\$122,184.77	\$77,815.23	61.1%	On target
Maintenance	41151	\$3,944,000	\$3,601,269.67	\$367,789.32	\$3,969,058.99	-\$25,058.99	100.6%	On target
Travel & Meetings Staff	41170	\$15,000	\$4,233.45	\$0.00	\$4,233.45	\$10,766.55	28.2%	None this month
Travel & Meetings BOD	41170	\$18,000	\$16,880.18	\$0.00	\$16,880.18	\$1,119.82	93.8%	None this month
Utilities	41190	\$90,000	\$77,806.78	\$7,867.53	\$85,674.31	\$4,325.69	95.2%	Electricity and water at pump stations
<b>Refunds &amp; Reimbursements:</b>								
Miscellaneous	41201	\$50,000	\$2,153.64	\$0.00	\$2,153.64	\$47,846.36	4.3%	None this month
Connection Fees	41202	\$2,000	\$0.00	\$0.00	\$0.00	\$2,000.00	0.0%	None to date
Checking & Inspection	41203	\$3,000	\$21,300.67	\$0.00	\$21,300.67	-\$18,300.67	710.0%	None this month
Emergency Funds	48000	\$250,000	\$116,326.43	\$11,784.98	\$128,111.41	\$121,888.59	51.2%	District Staff - Stoppage Response; Able; Flowing Water
Consolidated Election	48001	\$120,000	\$3,636.00	\$0.00	\$3,636.00	\$116,364.00	3.0%	None this month
<b>TOTAL OPERATING EXPENSES</b>		<b>\$17,737,563</b>	<b>\$16,256,853.04</b>	<b>\$652,314.94</b>	<b>\$16,909,167.98</b>	<b>\$828,394.52</b>	<b>95.3%</b>	
<b>CAPITAL EXPENSES</b>								
District Sewer Capital & Support	46041	\$3,250,000	\$2,869,526.33	\$30,298.08	\$2,899,824.41	350,175.59	89.2%	District Staff - Significant Defect Repair and Pump Station Assessment
District Sewer Capital & Support - VTA	46041	\$100,000	\$0.00	\$0.00	\$0.00	100,000.00	0.0%	None to date
Treatment Plant Capital	46042	\$2,293,401	\$2,546,829.00	\$0.00	\$2,546,829.00	(253,428.00)	111.1%	Paid in full for FY2024-25
Outfall Capital	46042	\$200,000	\$1,360,187.66	\$0.00	\$1,360,187.66	(1,160,187.66)	680.1%	None this month
District Equipment	46043	\$150,000	\$81,170.35	\$0.00	\$81,170.35	68,829.65	54.1%	None this month
Replacement Fund	46044	\$300,000	\$0.00	\$0.00	\$0.00	300,000.00	0.0%	
<b>TOTAL CAPITAL EXPENSES</b>		<b>\$6,293,401</b>	<b>\$6,857,713.34</b>	<b>\$30,298.08</b>	<b>\$6,888,011.42</b>	<b>(\$594,610.42)</b>	<b>109.4%</b>	
<b>TOTAL EXPENSES</b>		<b>\$24,030,964</b>	<b>\$23,114,566.38</b>	<b>\$682,613.02</b>	<b>\$23,797,179.40</b>	<b>\$233,784.10</b>	<b>99.0%</b>	

**CUPERTINO SANITARY DISTRICT**  
**MONTHLY FINANCIAL REPORT THROUGH JUNE 2025**  
**12th Month of Operations 100% into FY Operations)**  
 FISCAL YEAR: July 1, 2024 to June 30, 2025  
**REVENUE SUMMARY REPORT**

Account Name	Account Number	BUDGET	Prior Receipts	Current Month Receipts June Receipts	Total Amount Received	Remaining Balance to Collect	% Earned To Date	Comments
<b>OPERATING REVENUES</b>								
Service Charges								
Handbilling	31010	\$554,750	\$471,429.60	\$0.00	\$471,429.60	\$83,320.40	85.0%	None this month
Tax Roll	31010	\$20,189,170	\$12,134,233.04	\$8,818,612.13	\$20,952,845.17	(\$763,675.18)	103.8%	Tax Roll Final Distribution for FY24-25
Permit Fees	31020	\$100,000	\$91,777.58	\$13,052.49	\$104,830.07	(\$4,830.07)	104.8%	Thirty payments received this month; Two hundred eighty-six payments received to date
Connection Fees	31031	\$1,200,000	\$168,748.44	\$43,996.00	\$212,744.44	\$987,255.56	17.7%	Four payments received this month; Fourteen payments received to date
Capacity Fees	31032	\$850,000	\$57,084.74	\$10,748.00	\$67,832.74	\$782,167.26	8.0%	Four payment received this month; Fifteen payments received to date
Pump Zone Fees	31033	\$20,000	\$1,851.85	\$6,203.70	\$8,055.55	\$11,944.45	40.3%	Three payments received this month; Four payment received to date
Checking & Inspection Fees	31040	\$300,000	\$212,385.00	\$12,900.00	\$225,285.00	\$74,715.00	75.1%	Thirty payments received this month; Three hundred twenty-one payments received to date
Annexation	32010	\$2,500	\$0.00	\$0.00	\$0.00	\$2,500.00	0.0%	None to date
Interest	32050	\$350,000	\$644,347.44	\$0.00	\$644,347.44	(\$294,347.44)	184.1%	None this month
City of San Jose Credit(s)	32091	\$1,100,000	\$2,544,520.00	\$0.00	\$2,544,520.00	(\$1,444,520.00)	231.3%	None this month
Legal - Common Interest Group (Tributaries)	32092.1	\$390,000	\$119,374.17	\$0.00	\$119,374.17	\$270,625.83	30.6%	None this month
Legal - Common Interest Group (10% Admin Fees)	32902.2	\$7,800	\$11,937.43	\$0.00	\$11,937.43	(\$4,137.43)	153.0%	None this month
Refunds/Reimbursements - Misc.	32091	\$10,000	\$271.63	\$0.00	\$271.63	\$9,728.37	2.7%	None this month
Refunds/Reimbursements - VTA	46041	\$100,000	\$0.00	\$0.00	\$0.00	\$100,000.00	0.0%	None to date
Lateral Construction	32093	\$15,000	\$0.00	\$0.00	\$0.00	\$15,000.00	0.0%	None to date
<b>TOTAL OPERATING REVENUE</b>		<b>\$25,189,220</b>	<b>\$16,457,960.92</b>	<b>\$8,905,512.32</b>	<b>\$25,363,473.24</b>	<b>(\$174,253.25)</b>	<b>100.69%</b>	
		\$0	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	Reserve Account
<b>TOTAL OPERATING REVENUE</b>		<b>\$25,189,220</b>	<b>\$16,457,960.92</b>	<b>\$8,905,512.32</b>	<b>\$25,363,473.24</b>	<b>(\$174,253.25)</b>	<b>100.69%</b>	

**CASH ACCOUNT SUMMARY**

Date	Operating Fund	Replacement Fund	Comingled Fund	Cal Bank Trust Acct	Loan Balance with interest *	Net Cash
June 30, 2024	\$22,496,728.48	\$3,900,000.00	\$18,596,728.48	\$853,250.89	\$721,265.92	\$24,071,245.29
July 31, 2024	\$18,904,321.82	\$4,200,000.00	\$14,704,321.82	\$866,697.08	\$722,404.85	\$20,493,423.75
August 31, 2024	\$15,357,516.91	\$4,200,000.00	\$11,157,516.91	\$884,387.88	\$723,441.81	\$16,965,346.59
September 30, 2024	\$14,829,219.87	\$4,200,000.00	\$10,629,219.87	\$904,930.87	\$724,406.03	\$16,458,556.76
October 31, 2024	\$10,461,645.57	\$4,200,000.00	\$6,261,645.57	\$917,663.60	\$725,173.38	\$12,104,482.54
November 30, 2024	\$9,751,408.63	\$4,200,000.00	\$5,551,408.63	\$923,985.02	\$492,426.56	\$11,167,820.21
December 31, 2024	\$8,582,978.06	\$4,200,000.00	\$4,382,978.06	\$937,978.68	\$261,215.77	\$9,782,172.51
January 31, 2025	\$22,514,873.45	\$4,200,000.00	\$18,314,873.45	\$951,040.02	\$63,412.59	\$23,529,326.05
February 28, 2025	\$19,243,040.23	\$4,200,000.00	\$15,043,040.23	\$966,017.09	\$63,456.38	\$20,272,513.70
March 31, 2025	\$18,565,107.34	\$4,200,000.00	\$14,365,107.34	\$983,213.31	\$63,504.91	\$19,611,825.55
April 30, 2025	\$14,404,110.45	\$4,200,000.00	\$10,204,110.45	\$996,767.80	\$63,546.68	\$15,464,424.92
May 31, 2025	\$14,026,696.82	\$4,200,000.00	\$9,826,696.82	\$1,010,737.29	\$63,588.47	\$15,101,022.58
June 30, 2025	\$21,614,546.49	\$4,200,000.00	\$17,414,546.49	\$1,022,620.90	\$63,631.69	\$22,700,799.08

FOR CAL BANK SUMMARY, SEE ATTACHED DETAIL.

**CALIFORNIA BANK AND TRUST ACCOUNT SUMMARY AS OF 06/30/25**

				Total Interest Earned or Refund Received from: CSJ	Interest or Refund Prorated to Loan Balance	Loan Balance w/Interest	Interest or Refund Prorated to \$600K District Savings	District Portion of Savings Balance	Total Savings balance	Checking Acct Balance (Credit Card Payments Received)	TOTAL AT CAL BANK	
Cal Bank Activities												
No.	Payee	Date	Check Amount			\$10,000,000.00			\$10,000,000.00		\$10,000,000.00	
1001	San Jose	10/16/19	\$2,180,309.00			\$7,819,691.00			\$7,819,691.00		\$7,819,691.00	
1002	San Jose	10/16/19	\$29,515.44			\$7,790,175.56			\$7,790,175.56		\$7,790,175.56	
1003	Tesco	11/20/19	\$17,707.00			\$7,772,468.56			\$7,772,468.56		\$7,772,468.56	
1004	Shape	11/20/19	\$108,814.78			\$7,663,653.78			\$7,663,653.78		\$7,663,653.78	
1005	Tesco	12/18/19	\$169,018.00			\$7,494,635.78			\$7,494,635.78		\$7,494,635.78	
1006	Con Quest	12/18/19	\$385,242.58	\$30,683.35	\$30,683.35	\$7,140,076.55			\$7,140,076.55		\$7,140,076.55	
1007	San Jose	01/15/20	\$6,966,355.00			\$173,721.55			\$173,721.55		\$173,721.55	
Interest through 3/31/20						\$180,544.91			\$180,544.91		\$180,544.91	
Deposit				04/16/20		\$180,544.91		\$600,000.00	\$780,544.91	\$2,996.28	\$783,541.19	
Balance as of 5/30/2020					\$179.37	\$180,586.41	\$137.87	\$600,137.87	\$780,724.28	\$5,744.81	\$786,469.09	
Balance as of 6/30/2020					\$197.98	\$180,632.21	\$152.18	\$600,290.05	\$780,922.26	\$31,953.57	\$812,875.85	
Balance as of 7/31/2020					\$191.84	\$180,676.58	\$147.47	\$600,437.52	\$781,114.10	\$37,732.75	\$818,846.85	
Balance as of 8/31/2020					\$154.53	\$180,712.33	\$118.79	\$600,556.30	\$781,268.63	\$48,220.05	\$829,488.68	
Balance as of 9/30/2020					\$25.62	\$180,718.25	\$19.69	\$600,576.00	\$781,294.25	\$56,059.22	\$837,353.47	
Balance as of 10/31/2020					\$25.62	\$180,724.18	\$19.69	\$600,595.69	\$781,319.87	\$67,713.45	\$849,033.32	
Balance as of 11/30/2020					\$26.47	\$180,730.30	\$20.35	\$600,616.04	\$781,346.34	\$80,097.89	\$861,444.23	
Balance as of 12/31/2020					\$26.47	\$180,736.42	\$20.35	\$600,636.39	\$781,372.81	\$89,436.48	\$870,809.29	
Balance as of 1/31/2021					\$24.83	\$180,742.17	\$19.09	\$600,655.47	\$781,397.64	\$99,672.14	\$881,069.78	
Balance as of 2/28/2021					\$23.98	\$180,747.71	\$18.43	\$600,673.91	\$781,421.62	\$108,211.86	\$889,633.48	
Balance as of 3/31/2021					\$28.26	\$180,754.25	\$21.72	\$600,695.63	\$781,449.88	\$121,953.35	\$903,403.23	
Balance as of 4/30/2021					\$22.27	\$180,759.40	\$17.12	\$600,712.75	\$781,472.15	\$135,672.77	\$917,144.92	
Balance as of 5/31/2021					\$11.99	\$180,762.18	\$9.22	\$600,721.96	\$781,484.14	\$153,926.10	\$935,410.24	
Deposit - CSJ Refund				06/22/21	\$1,415,647.00	\$926,889.61	\$1,107,651.79	\$488,757.39	\$1,089,479.35	\$2,197,131.14		
Balance as of 6/30/2021					\$20.34	\$1,107,662.04	\$10.09	\$1,089,489.44	\$2,197,151.48	\$168,561.21	\$2,365,712.69	
1008 Voided - CSJ				07/15/21								
Balance as of 7/31/2021					\$36.12	\$1,107,680.25	\$17.91	\$1,089,507.35	\$2,197,187.60	\$190,143.43	\$2,387,331.03	
Balance as of 8/31/2021					\$38.53	\$1,107,699.67	\$19.11	\$1,089,526.46	\$2,197,226.13	\$200,919.93	\$2,398,146.06	
Balance as of 9/30/2021					\$36.12	\$1,107,717.88	\$17.91	\$1,089,544.37	\$2,197,262.25	\$215,257.91	\$2,412,520.16	
1009 Co-Mingled Fund				10/20/21	\$690,453.00			(\$480,000.00)	(\$480,000.00)			
1010 C2R Engineering				10/20/21	\$49,030.00		(\$49,030.00)			(\$210,453.00)		
Balance as of 10/20/2021						\$1,058,687.88		\$609,544.37	\$1,668,232.25	\$4,804.91	\$1,673,037.16	
Balance as of 10/31/2021					\$31.44	\$1,058,707.83	\$11.49	\$609,555.86	\$1,668,263.69	\$25,242.07	\$1,693,505.76	
Balance as of 11/30/2021					\$29.25	\$1,058,726.40	\$10.69	\$609,566.54	\$1,668,292.94	\$38,319.76	\$1,706,612.70	
Balance as of 12/31/2021					\$28.34	\$1,058,744.38	\$10.35	\$609,576.90	\$1,668,321.28	\$55,958.38	\$1,724,279.66	
Balance as of 1/31/2022					\$28.34	\$1,058,762.37	\$10.35	\$609,587.25	\$1,668,349.62	\$65,691.28	\$1,734,040.90	
Balance as of 2/28/2022					\$25.60	\$1,058,778.61	\$9.35	\$609,596.61	\$1,668,375.22	\$85,965.01	\$1,754,340.23	
Balance as of 3/31/2022					\$28.34	\$1,058,796.60	\$10.35	\$609,606.96	\$1,668,403.56	\$106,346.21	\$1,774,749.77	
Balance as of 4/30/2022					\$26.51	\$1,058,813.42	\$9.69	\$609,616.65	\$1,668,430.07	\$119,004.80	\$1,787,434.87	
Balance as of 5/31/2022					\$29.25	\$1,058,831.98	\$10.69	\$609,627.34	\$1,668,459.32	\$132,240.88	\$1,800,700.20	
Balance as of 6/30/2022					\$43.43	\$1,058,859.55	\$15.87	\$609,643.20	\$1,668,502.75	\$152,439.62	\$1,820,942.37	
Balance as of 7/31/2022					\$100.11	\$1,058,923.08	\$36.58	\$609,679.78	\$1,668,602.86	\$160,603.56	\$1,829,206.42	
Balance as of 8/31/2022					\$226.30	\$1,059,066.69	\$82.69	\$609,762.47	\$1,668,829.16	\$177,243.27	\$1,846,072.43	
Balance as of 9/30/2022					\$205.76	\$1,059,197.27	\$75.18	\$609,837.65	\$1,669,034.92	\$191,995.18	\$1,861,030.10	
Balance as of 10/31/2022					\$212.64	\$1,059,332.22	\$77.70	\$609,915.34	\$1,669,247.56	\$206,913.12	\$1,876,160.68	
1011 C2R Engineering, Inc				11/16/22	\$54,058.43					(\$54,058.43)		
Balance as of 11/30/2022					\$205.81	\$130.61	\$1,059,462.83	\$75.20	\$609,990.54	\$1,669,453.37	\$161,065.57	
Balance as of 12/31/2022					\$205.84	\$130.63	\$1,059,593.46	\$75.21	\$610,065.75	\$1,669,659.21	\$174,390.82	
1012 C2R Engineering, Inc				01/30/23	\$42,585.13					\$42,585.13		
Balance as of 1/31/2023					\$188.72	\$119.76	\$1,059,724.06	\$68.96	\$610,134.71	\$1,669,858.79	\$143,543.68	
Balance as of 2/28/2023					\$192.16	\$121.95	\$1,059,846.03	\$70.21	\$610,204.92	\$1,670,050.95	\$154,920.07	
Balance as of 3/31/2023					\$265.40	\$168.43	\$1,060,014.46	\$96.97	\$610,301.89	\$1,670,316.35	\$170,416.91	
1013 C2R Engineering, Inc.				04/25/23	\$137,280.63						\$137,280.63	
Balance as of 4/30/2023					\$530.92	\$336.93	\$1,060,351.39	\$193.99	\$610,495.88	\$1,670,847.27	\$141,204.88	
Balance as of 5/31/2023					\$1,992.43	\$1,264.43	\$1,061,615.83	\$728.00	\$611,223.88	\$1,672,839.70	\$53,061.30	
Balance as of 6/30/2023					\$2,752.06	\$1,746.51	\$1,063,362.34	\$1,005.55	\$612,229.43	\$1,675,591.76	\$70,597.45	
Transfer for 11/16/2022 C2R Engineering							(\$54,058.43)				\$54,058.43	
Transfer for 1/30/2023 C2R Engineering							(\$42,585.13)				\$42,585.13	
Transfer for 4/5/2023 C2R Engineering							(\$137,280.63)				\$137,280.63	
Total \$254K transferred from Loan bal. to checking							(\$207,075.81)				\$207,075.81	
1014 Check to CuSD Commingled Account											(\$254,000.00)	
Balance as of 7/31/2023					\$2,848.55	\$1,621.78	\$809,362.34	\$1,226.77	\$613,456.20	\$1,424,440.31	\$70,597.45	
Balance as of 8/31/2023					\$2,421.59	\$1,378.70	\$812,362.81	\$1,042.89	\$614,499.09	\$1,426,861.90	\$88,948.39	
Balance as of 9/30/2023					\$2,269.08	\$1,291.87	\$813,654.68	\$977.21	\$615,476.30	\$1,429,130.96	\$102,700.23	
Transfer for 10/18/2023 pmt. to Conquest							(\$10,000.00)				\$10,000.00	
1015 Conquest Contractor				10/18/23	\$10,000.00						(\$10,000.00)	
Balance as of 10/31/2023					\$2,500.33	\$1,423.53	\$803,654.69	\$1,076.80	\$616,553.11	\$1,421,631.31	\$115,823.74	
Balance as of 11/30/2023					\$2,318.77	\$1,313.13	\$806,391.34	\$1,005.64	\$617,558.75	\$1,423,950.08	\$127,552.12	
1016 Conquest Contractor				12/20/23	\$93,032.00						\$93,032.00	
Balance as of 12/31/2023					\$2,264.45	\$1,213.72	\$813,359.34	\$1,050.73	\$618,609.47	\$1,333,182.53	\$93,032.00	
Balance as of 1/31/24					\$2,441.51	\$1,308.63	\$815,981.69	\$1,132.88	\$619,742.36	\$1,335,624.04	\$136,159.47	
Balance as of 2/29/24					\$2,012.20	\$1,078.52	\$817,960.21	\$933.68	\$620,676.04	\$1,337,636.24	\$162,082.56	
Balance as of 3/31/24					\$2,015.23	\$1,080.14	\$819,040.35	\$935.09	\$621,611.12	\$1,339,651.47	\$177,909.57	
Balance as of 4/30/24					\$2,227.22	\$1,193.77	\$820,234.12	\$1,033.45	\$622,644.57	\$1,341,878.69	\$189,624.81	
Balance as of 5/31/24					\$1,990.41	\$1,066.84	\$821,265.96	\$923.57	\$623,568.14	\$1,343,869.10	\$214,668.65	
Balance as of 6/30/24					\$1,800.33	\$964.96	\$822,265.92	\$835.37	\$624,403.51	\$1,345,669.43	\$228,847.38	
Balance as of 7/31/24					\$2,124.91	\$1,138.93	\$823,404.85	\$985.98	\$625,389.49	\$1,347,794.34	\$241,307.59	
Balance as of 8/31/24					\$1,934.65	\$1,036.95	\$824,441.81	\$897.70	\$626,287.19	\$1,349,728.99	\$258,100.69	
Balance as of 9/30/24					\$1,798.95	\$964.22	\$825,406.00	\$834.73	\$627,121.92	\$1,351,527.94	\$277,808.95	
Balance as of 10/31/24					\$1,431.65	\$767.35	\$826,173.35	\$664.30	\$627,786.22	\$1,352,959.59	\$289,877.38	
Transfer for 11/20/24 pmt. to C2R Engr							(\$233,441.60)				\$233,441.60	
1017 C2R Engineering				11/20/24	\$233,441.60		\$491,731.78				(\$233,441.60)	
Balance as of 11/30/24					\$1,296.26	\$694.78	\$492,426.56	\$601.48	\$628,387.69	\$1,120,814.25	\$295,597.33	
Transfer for 12/18/24 pmt. to C2R Engr							(\$231,650.81)				\$231,650.81	
1018 C2R Engineering				12/18/24	\$231,650.81		\$260,775.75				(\$231,650.81)	
Balance as of 12/31/24					\$1,001.53	\$440.02	\$261,215.77	\$561.51	\$628,949.20	\$890,164.97	\$309,029.48	
Transfer for 1/15/25 pmt. to C2R Engr							(\$197,980.00)				\$197,980.00	
1019 C2R Engineering				01/21/25	\$197,980.00		\$63,235.77				(\$197,980.00)	
Balance as of 1/31/25					\$602.56	\$176.82	\$63,412.59	\$425.74	\$629,374.95	\$692,787.53	\$321,665.07	
Balance as of 2/28/25					\$478.47	\$43.80	\$63,456.38	\$434.67	\$629,809.62	\$693,266.00	\$336,207.47	
Balance as of 3/31/25					\$530.12	\$48.52	\$63,504.91	\$481.60	\$630,291.22	\$693,796.12	\$352,922.09	
Balance as of 4/30/25					\$456.34	\$41.77	\$63,546.68	\$414.57	\$630,705.79	\$694,252.46	\$366,062.01	
Balance as of 5/31/25					\$456.64	\$41.80	\$63,588.47	\$414.84	\$631,120.63	\$694,709.10	\$371,625.76	
Balance as of 6/30/25					\$472.18	\$43.22	\$63,631.69	\$428.96	\$631,549.59	\$695,181.28	\$391,071.31	
TOTAL OR BALANCE AMOUNT				\$11,596,473.40	\$1,501,266.63	\$989,717.04	\$63,631.69	\$31,549.59	\$631,549.59	\$695,181.28	\$391,071.31	\$1,086,252.59

**CUPERTINO SANITARY DISTRICT  
WARRANTS PAYABLE - July 16, 2025**

<u>WARRANT NUMBER</u>	<u>FUND</u>	<u>AMOUNT</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	
N/A	M&O	\$ 3,413.29	ADP	Directors' Salary	
20197	M&O	\$ 640.06	Dooley Insurance Services	Insurance - Group Life & Dental	
20198	M&O	\$ 403.00	Alliant Insurance Services - ACIP	Insurance - ACIP Crime Renewal	
20199	M&O	\$ 3,444.00	Alliant Insurance Services - AMVP	Insurance - AMVP Renewal	
20200	M&O	\$ 106.00	CWEA	Certification Renewal	
N/A	M&O	\$ 445.35	CalBank Credit Card Processing Fees	Operating Exp. - Credit Card Processing Fees	
20201	M&O	\$ 542,496.20	Mark Thomas	Office Rent	400.00
				Management Services	55,825.94
				SSMP Cert Update and Implementation	18,351.27
				Engineering Services	150,321.63
				Plan Checking & Inspection	19,928.68
				Repairs	5,379.67
				Repairs (Pump Stations)	948.47
				Maintenance	226,858.20
				Maintenance (Pump Stations)	31,148.35
				Utilities (Pump Stations)	1,052.70
				Emergency Funds	1,983.21
				District Sewer Capital & Support	30,298.08
20202	M&O	\$ 2,768,108.00	City of San Jose	Treatment Plant Operations & Maintenance	2,258,117.00
				Treatment Plant Capital	509,991.00
20203	M&O	\$ 3,093.75	Akel Engineering Group, Inc.	Peak Flow Reduction	
20204	M&O	\$ 774.00	Armento & Hynes	Legal - District Counsel	
20205	M&O	\$ 5,245.00	St. Francis Electric	Repairs (Pump Station)	
20206	M&O	\$ 465.51	Grainger	Maintenance	
20207	M&O	\$ 319.12	Home Depot	Maintenance	
20208	M&O	\$ 2,531.09	NorField Development Partners, LLC	Maintenance	
20209	M&O	\$ 6,261.75	Roto-Rooter	Maintenance	
20210	M&O	\$ 42,363.00	AB/JDD Plumbing Heating & AC	Maintenance	
20211	M&O	\$ 56,600.81	Able Underground	Maintenance	52,242.30
				Emergency	4,358.51
20212	M&O	\$ 11,043.26	Flowing Water	Maintenance	5,600.00
				Emergency	5,443.26
20213	M&O	\$ 78.46	City of Santa Clara Utilities	Utilities (Pump Stations)	
20214	M&O	\$ 6,736.37	PG&E	Utilities (Pump Stations)	
<b>TOTAL WARRANTS</b>		<b>\$ 3,454,568.02</b>	<b>(NOTE: Hi-lited amounts are FY25-26 Expenses, to be reflected in next month's Financials)</b>		

<b>Pk Flow Red. Total:</b>	\$	3,093.75	Akel Engineering	
<b>Maintenance Total:</b>	\$	367,789.32	District Staff, Norfield, Grainger, Home Depot, Flowing Water, Roto, ABLE, AB/JDD	
<b>Utilities Total:</b>	\$	7,867.53	PG&E, City of Santa Clara Utilities, Internet, Cellphones	
<b>Emergency Total:</b>	\$	11,784.98	District Staff; Able; Flowing Water	
<b>Pump Station Portion:</b>	\$	45,209.35	District Staff, Sr. Francis Electric, Utilities (all Pump Stations)	
<b>VTa Portion:</b>	\$	-		

**AB/JDD Plumbing** - No emergencies this month  
**Roto-Rooter** - No emergencies this month  
**Flowing Water** - One emergency this month  
**Able** - One emergency this month



## Cupertino Sanitary District

# Memo

## Item 9B

**To:** Board of Directors

**From:** Benjamin Porter, District Manager-Engineer

**Date:** July 16, 2025

**Re:** Markham Apartments Easement Quitclaim Request & History

### **Background:**

On May 21, 2025, BKF Engineers reached out to District Staff to propose quitclaiming the existing CuSD Easements at the Markham, formerly Villa Serra, Apartments. BKF stated that the on-site sewer was relocated back in 2009, and the current easements no longer contain the sewer mains and manholes inside their boundaries. The current recorded easement boundaries travel through newer buildings that were constructed at the complex. BKF and Prometheus Real Estate Group proposed quitclaiming the existing easements in lieu of creating and recording new easements for the current sewer lines.

District Staff performed an investigation and found that these easements were part of a previous quitclaim request as part of District Resolution #1190. We do not have evidence of a fully executed and signed resolution and only have the draft document as evidence. However, Staff did find Board Meeting Minutes for the August 6, 2008 meeting that states that the Resolution #1190 was approved (motioned by Director Harrison, seconded by Director Bosworth, and agreed upon by all other members).

### **Staff Recommendation:**

Reconsider quit-claiming the subject easements.

### **Attachment:**

1. Draft Resolution No. 1190, Quitclaim of Easement – Villa Serra Apartments
2. August 6, 2008 Board Meeting Minutes

## **9B. Attachment 1.**

### **RESOLUTION NO. 1190**

#### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CUPERTINO SANITARY DISTRICT APPROVING THE QUITCLAIM DEED TO RELEASE ITS RIGHTS, TITLE AND INTEREST IN SANITARY SEWER EASEMENTS TO VILLA SERRA APARTMENTS**

**WHEREAS**, Villa Serra Apartments is located at 20800, 20900 and 21220 Homestead Road in Cupertino California; and

**WHEREAS**, The District is the owner of various sanitary sewer facilities installed in the Villa Serra Apartments complex; and

**WHEREAS**, Villa Serra Apartments desires to redevelop their property and has requested the District to relinquish the sanitary sewer easements as described in Exhibit A and B in the Quitclaim Deed; and

**WHEREAS**, Villa Serra Apartments, has agreed to accept ownership of the sanitary sewer easements and to assume responsibility for maintenance of the sewer facilities installed in the easements, in accordance with the terms of a proposed Agreement Concerning Transfer of Sanitary Sewer Facilities and Easements (the "Transfer Agreement"), a copy of which is attached hereto as Attachment "1" and made a part hereof; and

**WHEREAS**, a proposed Quitclaim Deed transferring the sanitary sewer easements to Villa Serra Apartments has been presented to the Board, a copy of which is attached hereto as Attachment "2" and made a part hereof; and

**WHEREAS**, the trunk sewer in the apartment complex will remain the responsibility of the District; and

**WHEREAS**, the District Staff has recommended that the Board of Directors approve the Transfer Agreement and the Quitclaim Deed releasing the District's right, title and interest in the sanitary sewers as described in the attached Exhibits.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the Cupertino Sanitary District as follows:

1. The Transfer Agreement attached hereto as Attachment 1 is hereby approved and the District Manager is authorized and directed to execute said agreement for and on behalf and in the name of the District.

2. The Quitclaim Deed attached hereto as Attachment 2 is hereby approved and the District President and Secretary are authorized and directed to execute said deed for an on behalf and in the name of the District.
3. Each of the officers of the District named above is authorized to execute such additional instruments and documents as may be appropriate to effectuate transfer of the sanitary sewer easements and facilities to Villa Serra Apartments in accordance with the terms of the Transfer Agreement and the Quitclaim Deed.

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I hereby certify that the foregoing is a full, true and correct copy of a resolution which was duly and regularly passed and adopted by the Sanitary Board of the Cupertino Sanitary District, at a meeting thereof held on the 6<sup>th</sup> day of August, 2008, by the following vote of the members thereof:

AYES: and in favor thereof, Members: Gatto, Bosworth, Kerr, Harrison and Lee

NOES: Members: NONE

ABSENT: Members: NONE

ABSTAIN: Members: NONE

\_\_\_\_\_  
Secretary, Cupertino Sanitary  
District  
(SEAL)

APPROVED:

\_\_\_\_\_  
President

\_\_\_\_\_  
APPROVED AS TO FORM:

Harold S. Toppel, District Counsel

## **9B. Attachment 2.**

CUPERTINO SANITARY DISTRICT  
SANITARY BOARD MEETING  
WEDNESDAY AUGUST 6, 2008  
(Amended)

The Sanitary Board of the Cupertino Sanitary District convened this date at 8:00 p.m. in the Stevens Creek Office Center, Suite 104, 20833 Stevens Creek Boulevard, Cupertino, California.

President Gatto called the meeting to order and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Directors: John M. Gatto, William A. Bosworth, Wendell H. Kerr, Jr., Curtis B. Harrison, and Christopher C. Lee.

Staff present: Manager Engineer Richard K. Tanaka, Staff Member Steven J. Machida, and Counsel Harold S. Toppel.

Others present: None.

On motion of Director Harrison, seconded by Director Bosworth, it was unanimously ordered that the Minutes of the meeting of Wednesday, July 16, 2008, be approved.

Manager Tanaka informed the Board that there was no update on the CASA 53<sup>rd</sup> Annual Conference, Monterey.

Manager Tanaka presented to the Board a Letter Dated July 17, 2008, From Fred and Melinda Lam, Re: "10680 & 10690 Cordova Road, Cupertino". After review, the Board directed Staff to note and file.

President Gatto discussed the Flyer from the Water Education Foundation for their Northern California Tour scheduled for September 10-12, 2008. If any Board member wishes to attend they should contact District Staff to make the arrangements.

Director Kerr presented to the Board an Email Dated July 23, 2008, From Debbie Welsh of CASA, Re: "CASA Alert-State Capitol Update – Action Required" After discussion, Staff Machida informed the Board that a letter opposing AB 983 was sent on August 1, 2008 to the 10 Members on the State Judiciary Committee

Manager Tanaka presented to the Board a Letter Dated July 24, 2008, From Tae Mickey Ko, Re: "Request for Information". Staff Machida informed the Board that responses were provided to Mr. Ko. After review, the Board directed Staff to note and file.

President Gatto directed Staff to plan the Pump Station Tour where the group would drive by all of the District's facilities but we would only stop two stations. It was suggested that we stop at the Florence and Via Regina Pump Stations.

Staff Member Machida reported to the Board that he will attend the Meeting of the San Jose/Santa Clara Water Pollution Control Plant Technical Committee to be held Monday, August 11, 2008.

Director Harrison notified the Board that he will attend the Regular Meeting of the San Jose/Santa Clara Water Pollution Control Plant Advisory Committee to be held Thursday, July 14, 2008.



Staff Member Machida reported to the Board that he met with Mr. Brian Kelly to negotiate the 50-50 split of the outstanding project items on the Crescent Court Pump Station. Staff member Machida was able to negotiate a 53-47 District/Kelly split which amounted to \$874.75 less than what the 50-50 split would produce. Staff also informed the Board that the pump station and facilities are functioning and the improvements were constructed to the District's satisfaction and recommend acceptance. After discussion, on a motion of Director Kerr, seconded by Director Harrison, it was ordered that Resolution No. 1189, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CUPERTINO SANITARY DISTRICT ACCEPTING THE SANITARY SEWER IMPROVEMENTS INSTALLED BY KELLY DEVELOPMENT CORPORATION FOR TRACT 9875 be accepted. Director Lee recused himself from the vote.

Manager Tanaka discussed with the Board the request for the Quitclaim Deed to release the District of its rights, title and interest in the sanitary sewer easements to Villa Serra Apartments. After discussion, on a motion by Director Harrison, seconded by Director Bosworth, it was unanimously ordered that Resolution No. 1190, a RESOLUTION OF THE BOARD OF DIRECTORS OF THE CUPERTINO SANITARY DISTRICT APPROVING THE QUITCLAIM DEED TO RELEASE ITS RIGHTS, TITLE AND INTEREST IN SANITARY SEWER EASEMENTS TO VILLA SERRA APARTMENTS be approved.

Manager Tanaka informed the Board that the Acceptance of the Sanitary Sewer Improvements installed by Centex Homes for Tract 9547 be deferred to a future meeting so that the Developer can provide the proper bonds for the project acceptance.

Staff Member Machida discussed with the Board that project plans to install the 46 hinged manhole covers was sent to eight local contractors to competitively bid the project. Only one contractor, Sanco Pipelines, Inc., submitted a bid by the bid date. Staff reviewed the unit prices and they are within the cost range to install a standard manhole frame and cover and therefore, Staff is recommended awarding of a contract to Sanco Pipeline, Inc. to install 46 hinged manhole covers and frames. After discussion, on a motion of Director Kerr, seconded by Director Harrison, it was unanimously ordered to award a contract to Sanco Pipelines, Inc. to install 46 hinged manhole covers and frames.

Staff Member Machida informed the Board that the District has not received a cost from the City to remove the one sanitary manhole on the creek bank of Stevens Creek. The City hopes to receive the cost estimate from the Contractor later this week. The Board re-confirmed Staff's spending authorization limit for this project. Staff to report back to the Board of the final cost.

Manager Tanaka discussed with the Board whether they wish to continue to use the "50 Years of Service" in the District's letterhead and envelopes. The Board concurred that the "50 Years of Service" can be taken off all future printings as long as the "Established 1956" remains.

President Gatto reminded the Board that because of the CASA Conference in Monterey will be held during the same time as the regularly scheduled Board meeting, the meeting on August 20<sup>th</sup> has been changed to Monday, August 18<sup>th</sup> at 8:00 PM.

President Gatto announced that the Board should meet at the District's offices at 9:00 AM on August 8, 2008 to start the System Pump Station Tour.

Staff Member Machida updated the Board that the Contractor pumped 210 gallons or approximately 1 cubic yard of grout under the wet well of the Via Regina Pump Station. The contractor is waiting for the grout to cure then he will surcharge the wet well.

On motion properly made and seconded, at 8:35 PM it was unanimously ordered that the meeting be adjourned.

Future Development Projects:

Prep. Date: 6/11/2025

Items	Descriptions:	Address:	Phase	IA	Estimated Sewer Development, Treatment Plant Capacity and Pump Zone Fees	Estimated Construction	FY 2024-2025 Probability of collection	Collected in 24/25	Collected After 24/25	Remarks
1	Atria Cupertino (Westport) - Senior Living	21255 Stevens Creek Boulevard (APN 326-27-048)	Building	Sent	\$ 1,669,354.93	FY24-25	10%	\$ 166,935.49	\$ 1,502,419.44	- Met with the developer to discuss the IA, Bonds and payment deadline, offered flexibility. - Construction begins in 6-9 months from March 14, 2024. - 7/11/2024: Modification permit (M-2024-003) for the Senior Living portion received. To Increase assisted living dwelling unit counts from 123 to 136 and downside commercial space. - 05/01/2025: Reduced % chance of receiving funds in FY24-25 to 10%
2	Canyon Crossing Redevelopment	10625 S Foothill Boulevard (APN 342-16-087)	Building (Demo permit)	Sent	\$ 310,118.00	*	0%	\$ -	\$ 310,118.00	Note: Includes pump zone fee \$43,710.91 1/26/2024: Followed up with the developer concerning the final design of the sewer connection to the CUSD sewer system. Currently in the process of finalizing the demolition permit. 2/20/2024: Sent another email to follow-up with Developer. 3/14/2024: Developer will provide latest update in the next few days
3	Hamptons Apartments - (942 residential units)	19500 Pruneridge Avenue (APNs 316-06-058, 316-06-059, & 316-06-060)	On-hold/Building	Drafted	\$ 9,591,444.00	FY26-27	0%	\$ -	\$ 9,591,444.00	6/26/2023: Plan received but not sure the project status yet. - (942 residential units) IA needs to be updated, Wolf Rd, west of apple spaceship - Part of the City of Cupertino approved project list (2016); Project construction would require demolition of all existing units.
4	District McClellan - subdivide the parcel into 6 lots (SF)	20860 McClellan Road (APN 359-20-030)	APPROVED	FULLY EXECUTED	\$ 82,476.00	FY24-25	100%	\$ 82,476.00	\$ -	- 5/10/2024: Highly probable that this will be presented at the June 5 Board meeting for approval, subject to the submission of all materials for review by the end of May. (Changed Possibility of collection from 70% to 90%) - 6/14/2024: The developer has decided to proceed with the Board meeting in July 2024, as preparations for the bonds and submission are still underway. Additionally, the probability of collection has been revised to from 70% to 100%. - 7/12/2024: The check, bond, and signed IA for the McClellan Lot split have been prepared. These documents will be submitted to the board for approval on July 17, 2024. 8/7/2024: To clarify the bond's expiration date before moving on or accepting the IA. 9/11/2024: The developer is inquiring if there will be a letter or form that can be provided to them to facilitate the resolution of the issue. 9/23/2024: Executed Installer’s Agreement and approved permits on ProjectDox.
5	Leon Townhomes - 7 Townhomes (4 Units at existing Parcel)	10046 BIANCHI WAY (APN 359-07-021)	APPROVED	FULLY EXECUTED	\$ 37,032.00	FY 25-26	100%	\$ 37,032.00	\$ -	2nd submittal review completed May 19, 2023. 10/03/2024: Received Building Permit BLD-2024-2145. Submitted Permit Form for Submittal #1 on 10/10/2024 11/14/2024: Sent Draft IA to Developer for their review. 2/27/2025: Received Signed IA.Awaiting bond and check for execution. 03/06/2025: Received Check for \$77k (\$40k of this is the Admin/Engineering/Inspection deposit 03/19/2025: IA was signed by Board and signed by applicant. Fully Executed. Permit approval is pending easement documentation review. 05/12/2025: Reached out to City regarding Easement language on Subdivision Map. Awaiting clarification/agreement between City and District on the easement 05/27/2025: Approved Permit BLD-2024-2145. City has granted SSE on Final Subdivision Map

Future Development Projects:

Prep. Date: 6/11/2025

Items	Descriptions:	Address:	Phase	IA	Estimated Sewer Development, Treatment Plant Capacity and Pump Zone Fees	Estimated Construction	FY 2024-2025 Probability of collection	Collected in 24/25	Collected After 24/25	Remarks
6	Rise Redevelopment - Phase 1	10123 North Wolfe Road (APN 316-20-122)	Building	NA	\$ 18,278,969.34	FY 25-26	1%	\$ 182,789.69	\$ 18,096,179.65	<i>*Purged old Remarks to make Room for new items*</i> 9/23/2024: Drafted IA and ready for final review 9/26/2024: Met with VPO and their lawyers to discuss language of Draft IA 2/24/2025: Applicant submitted Submittal #3 for Horizontal Phase 1. SandHill asking about budget and is requesting a meeting. 04/29/2025: Applicant provided cost estimate for bond purposes. IA will need to be udpated to reflect required bond amount 05/13/2025: Staff provided additional design comments on Submittal #4 for BLD-2024-1487 (Horizontal Construction). Applicant waiting for District to confirm required Bond amount. Applicant expressed desire to get IA executed ASAP.
7	Rise Redevelopment - Additional Phases	10123 North Wolfe Road (APN 316-20-121)	Planning	NA	\$ 17,417,563.18	FY 27-28	0%	\$ -	\$ 17,417,563.18	-
8	Marina Plaza (DeAnza Ventures)	10415 N De Anza Boulevard (APN 326-34-066)	Planning S3	Drafted	\$ 3,558,664.00	FY 25-26	0%	\$ -	\$ 3,558,664.00	Project on hold - until a more favorable interest rate becomes available
9	1655 S. DeAnza Redevelopment - 2 Parcels into 34 residential units	1655 S. DeAnza (APNs 366-10-061 & 366-10-126)	Planning	*	\$ 467,240.00	FY25-26	1%	\$ 4,672.40	\$ 462,567.60	Preparing to apply for Building Permit 10/28/2024: Owner asked about potential fees and credits for existing use. Sent them information. We will need to provide them credit for the existing retail & Restaurants at the site. Fees to the left do not account for this credit.
10	10619 S De Anza Blvd - Mixed Use (2090 SF Commercial & 11 Residential Units)	10619 S De Anza Blvd (APN 359-18-044)	Planning	*	\$ 163,045.20	FY26-27	0%	\$ -	\$ 163,045.20	There have been no updates since Submittal #1 from the applicant 12/23/2022. - 5/1/2024:Checked status, there has been no progress or movement noted.
11	141 Housing on 2 Existing Commercial Parcels (Indian Restaurant & Daycare. Across from The Counter Burger)	20015 Stevens Creek Boulevard (APNs 316-23-093 & 316-23-036)	Planning	*	\$ 1,441,926.75	FY25-26	0%	\$ -	\$ 1,441,926.75	- Added on 5/15/2023 - 10/25/2023 A new submission has been received this week, revising the total apartments to 141 (originally 134 units). - 11/13/2023: Submital had been reviewed and addressed.
12	Four Lot subdivision (SF)	20638 Cleo Avenue (APN 362-31-003)	Planning	*	\$ 54,984.00	FY26-27	0%	\$ -	\$ 54,984.00	2nd submittal - Demo Permit on 4/28/2023 3/28/2024: 2nd submittal has been reviewed and sent.
13	Idlewild Cupertino (Across the street from Rise) - 76 Condos & 2,000 SF Retail	10065 E. Estates Drive (APNs 369-06-002, 369-06-003, & 369-06-004)	Planning	*	\$ 1,049,676.00	FY26-27	0%	\$ -	\$ 1,049,676.00	- Plan check completed back in 2022 - Received additional request for As Built 7/31/2024: Received DP-2024-004 for Site. Response is due 8/23/2024
14	Mountain Winery - Single Family Residential subdivison	Pierce Road - Masson Estates (APN 503-46-005)	Planning	-	\$ 454,888.00	FY25-26	0%	\$ -	\$ 454,888.00	- 11/13/2023: To review plans, determine capacity. - 12/15/2023: Draft Notice of Violation and Will -Serve Letter were submitted to District Manager for review. -1/31/2024: Sent “Will Serve Requirement” letter to the City Planning Department.

Future Development Projects:

Prep. Date: 6/11/2025

Items	Descriptions:	Address:	Phase	IA	Estimated Sewer Development, Treatment Plant Capacity and Pump Zone Fees	Estimated Construction	FY 2024-2025 Probability of collection	Collected in 24/25	Collected After 24/25	Remarks
15	58 Townhomes - Summerhill Homes (Across from the office at Pizza Hut, Fontanas, & Staples. Lots will be Combined)	20840 Stevens Creek Blvd (APNs 359-08-025, 359-08-026, & 359-08-027)	Building	-	\$ 797,268.00	FY25-26	10%	\$ 79,726.80	\$ 717,541.20	2/27/2024 PR-2024-003 Reviewed initial plan; additional utility details are required in order to proceed. 4/9/2024: CBG Consultants requested District Design standards. Information regarding pipe slopes and utility separation was sent to them. 12/13/2024: Met with Developer to discuss IA and Permit process. They mentioned they want to submit for Building Permit in Q1/Q2 of 2025. 06/04/2025 - Received Site Demolition Permit BLD-2025-1357 06/10/2025 - Received Site & Utility Improvement Permit BLD-2025-1384
16	Chadwick Heights - 97 New Homes (Saratoga Hills)	South of 12906 Chiquita Ct (No specific address: Near by Lot to the North) (APN 503-15-084)	Planning	*	\$ 1,341,143.68	FY26-27	0%	\$ -	\$ 1,341,143.68	4/26/2024: The new development project is still in its early stages and lacks utility plans, specifically regarding the subdivision of parcel 503-15-084. Further inquiry is made to obtain additional project details. 5/2024: The maps and required upgrades/upsizing for the Chadwick Heights facilities have been sent. 8/14/2024: Received Updated Site and Utility Plans. Applicant is asking for a Will Serve Letter 09/19/2024: Developer is proposing that future homeowners pay additional sewer service fees to provide cost-sharing for 3 new lift stations (District Staff mentioned we were not willing to add 3 new lift stations into our system) 10/04/2024: Provided applicant with Will Serve letter 04/07/2025: Applicant has mentioned they want to connect to Chiquita Ct Lift Station. This station currently only serves 4 homes and will need to be upgraded.
17	Alan Row - 9 Townhouses	22690 Stevens Creek Blvd. (APNs 342-66-001 to 342-66-010)	FINALIZED	Fully Executed	\$ 112,498.00	2024	100%	\$ 112,498.00	\$ -	FULLY CLOSED OUT
18	Vista Heights - 28 Single Family Home & 7 Townhomes. Also Proposing Public Sports Center and a trail connecting Linda Vista Park to Stevens Creek County Park	0 Canyon View (APN 356-05-007)	Planning	*	\$ 546,901.00	FY27-28	0%	\$ -	\$ 546,901.00	- 7/9/2024: This is a new development on undeveloped hilly land, proposing 28 single-family dwellings, 7 townhomes, and a 20,000-square-foot community sports center with a gym and swimming pool. Currently, this is the only information available. We will proceed further once additional details are provided to the district. - 08/26/2024 - Received Planning Permit DP-2024-005 for project - 09/10/2024 & 1/07/2025 - Responded and provided comments to DP-2024-005
19	Linda Vista Project - 51 New Townhomes	10857 Linda Vista Drive at Evulich Court (APNs 356-06-001 to 356-06-004)	Planning	*	\$ 629,544.00	FY26-27	0%	\$ -	\$ 629,544.00	- 7/2/2024: A redevelopment project proposing approximately 51 three-story attached townhomes. The District provided the Will-Serve Letter. - 7/12/2024: Arranging a meeting to discuss the existing sewer facilities and the overview of the new proposed development. - 7/18/2024: Met with the Developer and they inquired about the possibility of claiming reimbursement for fitting the sags, as there are no capacity issues, only existing sags in the pipes. - 12/23/2024: Received Planning Phase permit ASA-2024-015. - 04/08/2025: Received Planning Phase Pemrmit ASA-2024-015 Submittal #2. Due 04/18/2025

Future Development Projects:

Prep. Date: 6/11/2025

Items	Descriptions:	Address:	Phase	IA	Estimated Sewer Development, Treatment Plant Capacity and Pump Zone Fees	Estimated Construction	FY 2024-2025 Probability of collection	Collected in 24/25	Collected After 24/25	Remarks
20	20739 Scofield Dr - Demolish Existing Home and Build 5-Story Building with 20 Residential Units	20739 Scofield Dr (APN 359-09-016)	Planning	*	\$ 193,458.00	FY26-27	0%	\$ -	\$ 193,458.00	7/30/2024: Received another proposed development in Cupertino; Removing 1 SFD in a large lot and proposing 20 condos. 8/12/2024: Sent Will Serve Letter but asked applicant to confirm future parcel subdivision. District wants to know if it'll remain as 1 parcel or be split into 20 different parcels 08/30/2024: Received Planning Permit ASA-2024-009. Submitted same comments we provided them in the Will Serve letter.
21	Oak Meadow Villas	Project near Stevens Canyon Rd - South of Homes on Ricardo Rd (APN 351-10-043)	PrePlanning	*	*	*	*	\$ -	\$ -	By 9/16/2024: To review capacity issue, if any, and to prepare Will-Serve Letter. Still waiting on plans from developer. We only received a small project description and an aerial map showing the project location
22	Mt Eden Road - 19 Single Family Homes and 4 Duplex Homes (8 units)	0 Mt Eden Road - Vacant lot east of Mt Eden, South of Villa Oaks, and West of Via Regina (APN 503-13-067)	PrePlanning	*	\$ 404,944.80	FY27-28	0	\$ -	\$ 404,944.80	Received preliminary plans asking for a Will Serve. Upstream of Pierce PS. District Staff will perform analysis of station to see if any upgrades are required. 09/20/2024 - Sent Will Serve letter. Informed them they may be required to upsize and rehab Pierce PS.
23	Mt Eden Road - 6 Lot Subdivision (5 Single Family Homes and 1 Duplex)	22000 Mt Eden Road (APN 503-80-003)	PrePlanning	*	\$ 105,297.70	FY27-28	0	\$ -	\$ 105,297.70	Received preliminary plans asking for a Will Serve. Upstream of Pierce PS. District Staff will perform analysis of station to see if any upgrades are required. 09/20/2024 - Sent Will Serve letter. Informed them they may be required to upsize and rehab Pierce PS.
24	13870 Pike Road - 31 New Homes	13870 Pike Road (APN 503-30-019)	PrePlanning	*	\$ 487,380.00	FY27-28	0	\$ -	\$ 487,380.00	09/24/2024 - Notified of this Builder's Remedy project by City of Saratoga Planning Department
25	122 SFD, Condos, & Townhomes (Same Parcel as our current District Offices)	20883 Stevens Creek Blvd (APN 326-32-050, 326-32-051, 326-32-052, & 326-32-053)	Planning	*	\$ 1,598,500.00	FY27-28	0	\$ -	\$ 1,598,500.00	09/27/2024 - Received Planning Phas Permit ASA-2024-011 by Nov 1 10/17/2024 - Responded to ASA-2024-011 01/07/2025 - Received Submittal #2 for ASA-2024-011 02/19/2025 - Approved ASA-2024-011. No Capacity issues downstream of development.
26	27 New Townhomes	20865 McClellan Rd (APN 359 13 019)	Planning	*	\$ 320,944.00	FY26-27	0	\$ -	\$ 320,944.00	10/10/2024 - Received Planning Phase Permit ASA-2024-012 by Oct 16 10/17/2024 - Responded to ASA-2024-012
27	Mary Ave - 40 Unit Low Income Housing	Mary Ave (APN 326-27-053)	Planning	*	\$ 493,760.00	FY26-27	0	\$ -	\$ 493,760.00	12/03/2024 - Responded to PR-2024-070 04/07/2025 - Received ASA-2025-006 Permit 04/29/2025 - Approved Permit ASA-2025-006 - Provided comments for items we wish to see at the BLD permit phase.
28	Comer Villas - 22 Unit Subdivision (Private sewer mains and lift station)	12291 Pierce Road (APN 503-16-047)	Planning	*	\$ 357,412.00	FY26-27	0	\$ -	\$ 357,412.00	11/27/2024 - Sent Will Serve Letter stating we can serve them but they will be responsible for all O&M of sewer system and lift station



Future Development Projects:

Prep. Date: 6/11/2025

Items	Descriptions:	Address:	Phase	IA	Estimated Sewer Development, Treatment Plant Capacity and Pump Zone Fees	Estimated Construction	FY 2024-2025 Probability of collection	Collected in 24/25	Collected After 24/25	Remarks
29	Rental Workforce Housing - 249 Units Empty Parcel north of Rise/Vallco	10333 N Wolfe Road (APN 316-20-088)	Planning	*	\$ 2,535,318.00	FY28-29	0	\$ -	\$ 2,535,318.00	10/29/2024 - BKF Engineers inquired about asbuilts for a project in this area. They mentioned it is a "new affordable housing project" but provided no further information 01/08/2025 - Received PR-2024-075 01/27/2025 - Applicant is wanting to meet with District Staff. Staff is investigating status of easement records. 02/26/2025 - District Staff met with Owner and Engineer to discuss project and easement rights. 03/05/2025 - Provided Fee Estimate to developer 04/16/2025 - Provided Will Serve Letter to applicant. Inquired about easements
30	Redevelop 2 Office Buildings to 57 Townhomes (Phase 1 of 2)	20111 Stevens Creek Blvd (APN 316-23-025 & APN 316-23-026)	Planning	*	\$ 783,522.00	FY27-28	0	\$ -	\$ 783,522.00	12/19/2024 - Received ASA-2024-016 Permit 03/03/2025 - Applicant requested Will Serve Letter
31	6 Lot Subdivision on Current Empty Lot	11841 Upland Way (APN 366-03-062)	Planning	*	\$ 82,476.00	FY27-28	0	\$ -	\$ 82,476.00	01/16/2025 - Responded to TM-2025-001. Applicant will need to install new sewer mains to service homes
32	NEW SCOPE - 4 Multifamily Buildings with 11 Units Each. Total 44 Units  <i>Old Scope - 4 New SFDs with 4 ADUs</i>	13605 Surrey Lane (APN 503-16-009)	Planning	*	\$ 517,455.55	FY27-28	0	\$ -	\$ 517,455.55	09/12/2024 - Received email from applicant for Builder's Remedy project. District Staff is in the process of obtaining Title Report to confirm existance of easement. 02/24/2025 - Title Report confirmed that there is an existing sanitary sewer easement. 04/28/2025 - Received Planning Phase Permit CBX24-0023. Applicant requesting a Will Serve Letter 05/08/2025 - Provided Will Serve letter but prohibited any buildings from being constructed above sewer in easement.
33	Summerhill - 32 New Townhomes	10268 Bandley Drive (APN 326-33-097)	Planning	*	\$ 395,008.00	FY27-28	0	\$ -	\$ 395,008.00	02/18/2025 - Received PR-2025-004 03/04/2025 - Meeting with Developer & Applicant to discuss project 03/06/2025 - Responded to PR-2025-004 04/09/2025 - Provided estimate Admin/Engineering/Inspection Fees to applicant. Asked applicant for a \$25k deposit
34	Redevelop Office Buildings to 32 Townhomes (Phase 2 of 2)	20085 Stevens Creek Blvd (APN 316-23-095 & 316-23-096)	Planning	*	\$ 395,008.00	FY27-28	0	\$ -	\$ 395,008.00	03/03/2025 - Received ASA-2025-004 Permit 03/03/2025 - Applicant requested Will Serve Letter 03/17/2025 - Sent Will Serve Letter 03/20/2025 - Approved ASA-2025-004. Notified developer Building Permits will be approved on a first-come first served basis. This will be based capacity at the time of review.
35	Demolish SFD & Build 12 New 3-Story Townhomes (Lot is to the east of the large PG&E yard that is on Homestead & Blaney)	19820 Homestead Road (APN 316-04-064)	Planning	*	\$ 135,784.00	FY26-27	0	\$ -	\$ 135,784.00	05/01/2025 - Received ASA-2025-005 05/27/2025 - Submitted review for ASA-2025-005
								\$ 666,130.39	\$ 66,144,873.74	

Spills

							Volume of Wash Water Used
Start Date	Location	Cause of Spill	Cat	Main/Lat	Spill Volume (Gal)	Spill Recovered (Gal)	(Gal)
None							

PLSDs (Private Lateral Sewage Discharge)

						Volume of Wash Water Used
Start Date	Location	Cause of PLSD	Main/Lat	Spill Volume (Gal)	Spill Recovered (Gal)	(Gal)
None						

Emergency Calls - Causes

Received Calls - Business Hours		# of Calls	Received Calls - After Hours		# of Calls	Received Calls - Weekend		# of Calls
Root Intrusion		2	Root Intrusion		0	Root Intrusion		0
Onsite		1	Onsite		0	Grease		0
Grease		0	Grease		0	Debris		0
Offset		0	Offset		0	Onsite		0
Others		2	Others		1	Others		0
Pump Station		0	Broken Pipe		1	Pump Station		0
Total:		5	Total:		2	Total:		0

Repairs

Address	Main/Lat	Description of Work
Via Regina PS	PS	Furnished & installed 50' extension cable generator power transfer switch.
1019 Novmber Dr, Cup	Lat	Emergency spot repair of 4' of broken sewer lateral
7628 West Hill Ln, Cup	Lat	Emergency digging to retrieve cleaning equipment + repaired of 3' of 4" sewer lateral.

Mainline Maintenance

Size of Pipe	4"	6"	8"	10"	12"	14"	15"	16"	18"	> 20"	Total	FY2024-25 YTD	FY2024-25 Annual Schedule	% Complete (YTD/Annual Schedule)
Mainline Cleaning (ft)	0	51,960	75,618	4,809	0	587	3,422	0	0	0	136,396	1,259,020	1,020,533	123%
Easement Cleaning (ft)	0	2,570	4,213	0	0	0	0	0	0	0	6,783	189,570	189,464	100%
CCTV (ft)	0	5,966	8,088		0	0	0	0	0	0	14,054	199,020	207,880	96%

Lateral Maintenance

Activity	# of Laterals	FY2024-25 YTD	FY2024-25 Annual schedule	% Complete (YTD/Annual schedule)
Cleaning	133	2,930	4,000	73%
CCTV	21	259		
Inspection	22	303		

FOG Inspection

	# of Inspections	YTD FY2024-25	FY24-25 Annual Schedule	% Complete (YTD/Annual schedule)
Performed	18	280		
Completed	17	253	248	102%
Follow up Needed	0			