

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, NOVEMBER 15, 2023

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Kwok called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Angela S. Chen, Patrick S. Kwok, David A. Doyle, and William A. Bosworth. Director Taghi S. Saadati was on excused absence.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

There was none.

4. MINUTES:

A. Approval of the Minutes of November 1, 2023

On a motion by Director Bosworth, seconded by Director Chen, by a vote of 4-0-0, the minutes of the regular meeting held on Wednesday, November 1, 2023, were approved as written.

B. Approved Minutes of October 18, 2023

By consensus, the Minutes of Wednesday, October 18, 2023, are to be Noted & Filed.

C. Payment of Bills and Approval of Financial Statements

The Board discussed the benefits of remaining a member of Bay Area Clean Water Agencies (BACWA). Staff is to investigate the benefits and report back to the Board at the next regular meeting. After review and discussion by the Board, on motion by Director Doyle, seconded by President Kwok, by a vote of 4-0-0, the financial statements and payment of bills for October were approved, with exception of Warrant No. 19807, BACWA-EBMUD.

D. Director's Monthly Timesheets

The Board submitted their November timesheets to Manager Porter.

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5. CORRESPONDENCE:

- A. The Board reviewed a letter from the City of San Jose titled Timetable for Completion of 2024-2025 Revenue Program. It is to be Noted & Filed.

6. MEETINGS:

- A. Director Bosworth plans to attend the regular meeting of the Santa Clara County Special Districts Association (SCCSDA) to be held on Monday, December 4, 2023.
- B. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held Monday, December 11, 2023.
- C. President Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, December 14, 2023.

7. REPORTS:

- A. District Administrative Clerk Martinez reported on the California Special Districts Association 2023 Board Secretary/Clerk Conference held November 6-8, 2023, in Monterey, CA. Topics included updates to the Brown Act, Records Retention, and best practices for conducting meetings via video.

8. UNFINISHED BUSINESS:

There was none.

9. NEW BUSINESS:

- A. California Association of Sanitation Agencies (CASA) 2024 Winter Conference, January 24-26, 2024, in Palm Springs, CA.

Directors Chen and Saadati, Counsel Hynes, and Manager Porter plan to attend the CASA conference.

10. STAFF REPORTS:

- A. Wolfe Road Sewer Relocation

Manager Porter presented a summary to the Board.

- B. Future Development Projects

Manager Porter reported to the Board.

- C. Maintenance Summary

Manager Porter reported to the Board.

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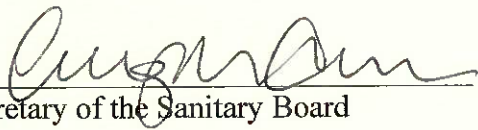
11. CALENDAR ITEMS:

The next regular District Board meeting is scheduled to be held on Wednesday, December 6, 2023.

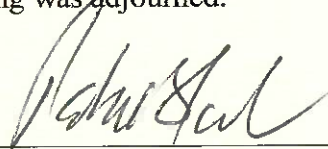
Director Doyle will be absent from the December 6, 2023 meeting.

12. ADJOURNMENT:

On a motion properly made and seconded, at 7:51 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board