

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT BOARD MEETING

WEDNESDAY, FEBRUARY 21, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

Acting President Saadati called the meeting to order, and the following proceedings were had to wit: Roll call was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Patrick Kwok, Taghi Saadati, and David Doyle. Angela Chen arrived at 7:04pm.

Absent: None

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

Acting President Saadati adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter and Administrative Clerk Martinez left the meeting. President Chen arrived at 7:04pm.

Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

President Chen adjourned the closed session at 7:16 p.m. and the regular meeting was called to order. Manager Porter and Administrative Clerk Martinez returned to the regular meeting.

4. MINUTES & BILLS:

A. Approval of the Minutes of February 7, 2024

On a motion by Director Bosworth, seconded by Director Doyle, by a vote of 5-0-0, the minutes of the regular meeting held on Wednesday, February 7, 2024, were approved as written.

B. Approved Minutes of January 17, 2024

By consensus, the Minutes of Wednesday, January 17, 2024, are to be Noted & Filed.

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SANTA CLARA COUNTY

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WEDNESDAY, FEBRUARY 21, 2024

C. Payment of Bills and Approval of Financial Statements

On a motion by Director Bosworth, seconded by Director Doyle, by a vote of 5-0-0, the Board approved the financial statements and payment of bills as written.

D. Director's Monthly Timesheets

All Board members turned in their timesheets.

5. CORRESPONDENCE:

A. City of San Jose Letter – FY 2024-25 Regional Wastewater Facility (RWF) Capital Cost Allocation.

Manager Porter reported on the City of San Jose Cost Allocation letter. It is to be Noted & Filed.

6. MEETINGS:

A. Director Bosworth plans to attend the Santa Clara County Special Districts Association regular meeting to be held on Monday, March 3, 2024.

7. REPORTS:

A. Director Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held Thursday, February 8, 2024.

B. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) teleconference held on Wednesday, February 14, 2024.

8. UNFINISHED BUSINESS:

A. Via Regina Lift Station Bypass Connection Bid Opening Results

Manager Porter reported to the Board the bid opening results for Via Regina Lift Station Bypass Connection. Able Underground Construction was the lowest bidder. On motion by Director Kwok, seconded by Director Saadati, by a vote of 5-0-0, the Board approved Staff's recommendation to award the bid to Able Underground Construction.

B. Project Updates

Manager Porter reported to the Board on the Forum odor control investigation and the Rise development projects.

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SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, FEBRUARY 21, 2024

9. NEW BUSINESS:

A. Preliminary Budget Discussion

Manager Porter presented the Board with a preliminary draft budget for Fiscal Year 2024-2025. The Board provided comments. There was no Board action. Staff are to bring back the budget with responses to the Board's comments.

10. STAFF REPORTS:

A. Future Development Projects

Manager Porter reported on the status of future development projects.

B. Maintenance Summary

Manager Porter reported one sewer spill in Saratoga caused by a build-up of roots and grease.

11. CALENDAR ITEMS:

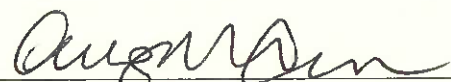
- A. The next regular District Board Meeting is scheduled to be held on Wednesday, March 6, 2024. President Chen will be absent if she cannot attend virtually. She is to confirm with Manager Porter closer to the date.

12. ADJOURNMENT:

On a motion properly made and seconded, at 9:23 p.m. the meeting was adjourned.



Secretary of the Sanitary Board



President of the Sanitary Board