

# CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

## CUPERTINO SANITARY DISTRICT BOARD MEETING WEDNESDAY, DECEMBER 18, 2024

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

### 1. ROLL CALL:

President Chen called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Angela Chen, Patrick Kwok, David Doyle, Taghi Saadati, and Bill Bosworth.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

### 2. PUBLIC COMMENTS:

There were none.

### 3. CLOSED SESSION:

President Chen adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter and Administrative Clerk Martinez were excused from closed session.

- A. Conference with legal counsel – Existing Litigation in accordance with government code section Paragraph (1) of Subdivision (d) of Section 54956.9, existing litigation. Name of Case: County Sanitation District 2-3, West Valley Sanitation District, Cupertino Sanitary District, Burbank Sanitary District, and the City of Milpitas v. The City of San Jose, The City of Santa Clara, and Does 1 through 50 inclusive.

Board action: There was no reportable action.

President Chen adjourned the closed session at 7:12 p.m. and the regular meeting was called to order. Manager Porter and Administrative Clerk Martinez returned to the regular meeting.

### 4. MINUTES & BILLS:

- A. Approval of the Special Meeting Minutes of December 5, 2024

On a motion by Director Kwok, seconded by Director Bosworth by a vote of 5-0-0, the minutes of the Special Meeting held on Thursday, December 5, 2024, were approved as written.

- B. Approval of the Regular Meeting Minutes of November 20, 2024

On a motion by President Chen, seconded by Director Saadati by a vote of 5-0-0, the minutes of the Regular Meeting held on Wednesday, November 20, 2024, were approved as written.

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C. Approved Meeting Minutes of November 6, 2024, are to be Noted & Filed.

D. Approval of Financial Report and Payment of Bills

On a motion by Director Doyle, seconded by Director Bosworth, by a vote of 5-0-0, the financial statements and warrants were approved.

E. Timesheets

The Board submitted their December timesheets to District Manager Porter.

### 5. CORRESPONDENCE:

A. Email from Resident – Linda Vista Drive Proposed Developments is to be Noted & Filed.

B. City of San Jose – Timetable for Completion of 2025-2026 Revenue Program is to be Noted & Filed.

C. City of San Jose – Third Quarter Adjustments for O&M and CIP Billings is to be Noted & Filed.

D. Santa Clara County Assessor's Annual Report is to be Noted & Filed.

### 6. MEETINGS:

A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, January 6, 2025.

B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, January 8, 2025.

C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, January 9, 2025.

### 7. REPORTS:

A. Director Bosworth reported on the Santa Clara County Special Districts Association meeting held on Monday, December 2, 2024.

B. Manager Porter reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) held on Monday, December 9, 2024.

C. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) teleconference held on Wednesday, December 11, 2024.

D. Director Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on Thursday, December 12, 2024.

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### 8. UNFINISHED BUSINESS:

#### A. Cristo Rey Pump Station

Manager Porter gave a report to the Board. Proposal revised – more time and more money were added.

#### B. CASA 2025 Winter Conference – January 29-31, 2025 in Palm Springs, CA

Staff reported that Tuesday, January 28, 2025, was added to the Board's reservations at the CASA group's discounted rate, after initially being told it was sold out.

### 9. NEW BUSINESS:

#### A. Oath of Office

The Oath of Office was administered to three appointed Board members: Directors Chen, Doyle, and Bosworth.

#### B. Election of Officers

The Board elected District Officers for the year 2025, effective January 1, 2025. On motion by Director Bosworth, seconded by President Chen, by a vote of 5-0-0, the 2025 Slate of Officers for the District was approved as follows:

President – Taghi Saadati  
Secretary – David Doyle  
Secretary Pro-Tem – Bill Bosworth

By concurrence, it was ordered that the Slate of Representatives for the District be approved, effective January 1, 2025, as follows:

TPAC  
Alternate

Patrick Kwok  
David Doyle

Special Districts Association  
Alternate

Bill Bosworth  
Angela Chen

CASA  
Alternate

Taghi Saadati  
David Doyle

CSRMA  
Alternate

Angela Chen  
Bill Bosworth

Finance Committee

Bill Bosworth (Director in Position 3)  
Patrick Kwok (Director in Position 4)

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TAC

Manger Porter, Deputy Manger Woodhouse,  
Staff Member Kathula

### C. Anti-Harassment Policy Adoption

On a motion by Director Bosworth, seconded by Director Kwok, by a vote of 5-0-0, the Board approved Resolution No. 1354, Adopting an Anti-Harassment Policy.

### 10. STAFF REPORT

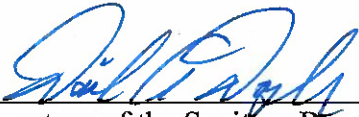
- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Monthly Maintenance Summary.

### 11. CALENDAR ITEMS

- A. The regular Board Meeting scheduled to take place on January 1, 2025, is canceled due to calendar conflict. The next regular District Board Meeting is scheduled to be held on Wednesday, January 15, 2025.

### 12. ADJOURNMENT:

The meeting was adjourned at 8:42 pm.



Secretary of the Sanitary Board



President of the Sanitary Board