

# CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

## CUPERTINO SANITARY DISTRICT BOARD MEETING

WEDNESDAY, JANUARY 15, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

### 1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Angela Chen, Patrick Kwok, David Doyle, Taghi Saadati, and Bill Bosworth.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

### 2. PUBLIC COMMENTS:

There were none.

### 3. CLOSED SESSION:

President Saadati adjourned the regular meeting session and opened the closed session at 7:01 p.m. Manager Porter and Administrative Clerk Martinez were excused from closed session.

- A. Conference with legal counsel – Existing Litigation  
Cupertino Sanitary District v. The City of San Jose, et al  
California Sixth District Court of Appeal No: H052796

Board action: There was no reportable action.

President Saadati adjourned the closed session at 7:07 p.m. and the regular meeting was called to order. Manager Porter and Administrative Clerk Martinez returned to the regular meeting.

### 4. MINUTES & BILLS:

- A. Approval of the Regular Meeting Minutes of December 18, 2024

On a motion by Director Bosworth, seconded by Director Chen by a vote of 5-0-0, the minutes of the Regular Meeting held on Wednesday, December 18, 2024, were approved as written.

- B. Approved Special Meeting Minutes of December 5, 2024, are to be Noted & Filed.

- C. Approved Meeting Minutes of November 20, 2024, are to be Noted & Filed.

- D. Approval of Financial Report and Payment of Bills

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On a motion by Director Bosworth, seconded by Director Kwok, by a vote of 5-0-0, the financial statements and warrants were approved.

### E. Timesheets

The Board submitted their January timesheets to District Manager Porter.

### 5. CORRESPONDENCE:

There was none.

### 6. MEETINGS:

- A. Four Board members plan to attend the CSRMA Training at CASA 2025 Winter Conference – January 29, 2025, in Palm Springs, CA
- B. Four Board members and District Manager plan to attend the CASA 2025 Winter Conference – January 29-31, 2025, in Palm Springs, CA
- C. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, February 10, 2025.
- D. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Tuesday, February 11, 2025.
- E. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, February 13, 2025.

### 7. REPORTS:

- A. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Advisory Committee (TAC) to be held on Monday, January 6, 2025, was canceled. There was no report.
- B. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) teleconference held on Wednesday, January 8, 2025.
- C. The regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, January 9, 2025 was canceled. There was no report.

### 8. UNFINISHED BUSINESS:

#### A. Cristo Rey Pump Station

Manager Porter gave a report to the Board and discussed the potential to eliminate one or more pump stations and use gravity flow.

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### 9. NEW BUSINESS:

#### A. Annual Renewal of GraniteNet Software

On a motion by Director Doyle, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved renewal of GraniteNet software in the amount of \$2,800.01.

#### B. Ordinance No. 133, Amending Sewer Use Ordinance

On a motion by Director Kwok, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved Ordinance No. 133, Amending Sewer Use Ordinance with corrections.

#### C. Ordinance No. 134, Adopting Operations Code

On a motion by Director Chen, seconded by Director Bosworth, by a vote of 5-0-0, the Board approved Ordinance No. 134, Adopting Operations Code.

#### D. Sewer System Management Plan (SSMP) Audit (2024)

Manager Porter reported on the Sewer System Management Plan. The deadline to submit audit to the State Board is February 2, 2025. Staff is preparing to submit before the deadline.

### 10. STAFF REPORT

A. Manager Porter reported on Future Development Projects.

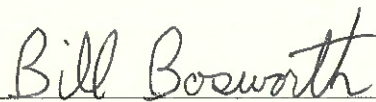
B. Manager Porter reported on the Monthly Maintenance Summary.

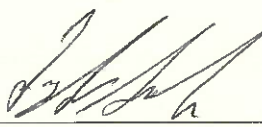
### 11. CALENDAR ITEMS

A. The next regular Board Meeting is scheduled to take place on February 5, 2025.

### 12. ADJOURNMENT:

The meeting was adjourned at 8:38 pm.

  
Acting Secretary of the Sanitary Board

  
President of the Sanitary Board

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