

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING TUESDAY, JUNE 17, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:01 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Taghi Saadati, and Patrick Kwok. Directors Angela Chen and David Doyle attended remotely via video conference.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. PUBLIC HEARING:

A. Conduct a Public Hearing Accepting Report on Rates and Charges and Collection on Tax Roll for Fiscal Year 2025-2026.

A. Staff Presentation – Manager Porter presented the tax roll report to the Board.

B. Open Public Hearing and Receive Testimony – The public hearing was opened at 7:06pm. There was no public present.

C. Close Public Hearing - The public hearing was closed at 7:06pm

D. Board Discussion – The Board discussed tax roll report and summary.

Director Chen dropped off the video conference call at 7:07pm.

E. On motion by Director Kwok, seconded by Director Bosworth, by a roll call vote of 4-0-0, the Board approved Resolution No. 1358, confirming Report on Rates and Charges for Services and Facilities Furnished by the District and Delinquent Rates and Charges for the Cupertino Sanitary District for the Fiscal Year 2025-2026.

Director Chen rejoined the meeting via video conference at 7:08pm.

F. On motion by Director Bosworth, seconded by Director Kwok, by a roll call vote of 5-0-0, the Board approved Resolution No. 1359, Providing for the Collection of Rates and Charges for Service and Facilities Furnished by the District and Delinquent Rates and Charges for Fiscal Year 2025-2026.

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4. CLOSED SESSION:

There was none.

5. MINUTES & BILLS:

A. Approval of the Special Meeting Minutes of June 3, 2025

On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 5-0-0, the minutes of the Special Meeting held on Tuesday, June 3, 2025, were approved.

B. Approved Meeting Minutes of May 21, 2025, are to be Noted & Filed.

C. Approval of Financial Report and Payment of Bills

Director Kwok asked Staff about CWEA membership for inspectors. He sees no benefit to the District and will not approve payment of future memberships by the District. President Saadati instructed Staff to assess any benefits before canceling. On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 5-0-0, the financial reports and warrants were approved.

D. Timesheets

6. CORRESPONDENCE:

A. Notice – Adopted FY2026 LAFCO Budget is to be Noted & Filed.

7. MEETINGS:

A. Director Bosworth plans to attend the CSRMA Board of Directors Meeting to be held Wednesday, June 18, 2025.

B. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, July 7, 2025, is cancelled.

C. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, July 9, 2025.

D. The regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, July 10, 2025, is cancelled.

E. Director Chen will not attend the CASA 2025 70th Annual Conference to be held July 30-August 1, 2025, in San Diego, CA. The remaining four Board members plan to attend.

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8. REPORTS:

- A. Manager Porter reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) held on Monday, June 9, 2025.
- B. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) Teleconference held on Wednesday, June 11, 2025.
- C. Director Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on Thursday, June 12, 2025.

9. UNFINISHED BUSINESS:

- A. Sanitary Sewer Management (SSMP) Plan Certification

Manager Porter reported on the status of the Sanitary Sewer Management Plan (SSMP) certification. After discussion by the Board, on a motion by Director Bosworth, seconded by Director Kwok, by a roll call vote of 5-0-0, the SSMP was approved.

- B. Fiscal Year 2025-2026 Budget

Manager Porter reported on the Budget for Fiscal Year 2025-2026. On a motion by Director Bosworth, seconded by Director Kwok, by a roll call vote of 5-0-0, the Budget was approved.

10. NEW BUSINESS:

- A. Significant Defect Repair Project-Phase 2 Project Closeout

On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 5-0-0, the Board accepted the Significant Defect Repair Project-Phase 2 Project and authorized the payment of the final invoice in the amount of \$99,531.70.

- B. Akel – Hydraulic Modeling Support For Future Developments

Manager Porter reported on Akel – Hydraulic Modeling Support For Future Developments. There was no Board action.

- C. Spare Pump Purchase Request

On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 5-0-0, the Board approved the purchase of two spare replacement pumps for Tantau and Oakcrest Pump Stations, replacing the ones that were put into service, and purchasing four new spare pumps for backup at other pump stations. The total price including tax is expected to be approximately \$89,000.00.

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11. STAFF REPORT

- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Maintenance Summary Report.

12. CALENDAR ITEMS

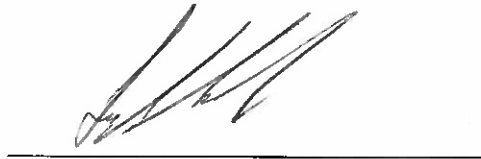
- A. The regular Board meeting of July 2, 2025, was canceled due to lack of enough Board Members available in person for a quorum. The next regular Board Meeting is scheduled to take place on Tuesday, July 16, 2025.

13. ADJOURNMENT:

The meeting was adjourned at 8:44 pm.



Secretary of the Sanitary Board



President of the Sanitary Board