

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING WEDNESDAY, JULY 16, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:05 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Taghi Saadati, and Patrick Kwok. Directors Angela Chen and David Doyle attended remotely via video conference.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

There was none.

4. MINUTES & BILLS:

A. Approval of the Special Meeting Minutes of June 17, 2025

On a motion by Director Bosworth, seconded by Director Kwok by a roll call vote of 4-0-0, the minutes of the Special Meeting held on Tuesday, June 17, 2025, were approved. Director Doyle did not vote due to technical issues.

B. Approved Meeting Minutes of June 3, 2025, are to be Noted & Filed.

C. Approval of Financial Report and Payment of Bills

On a motion by Director Kwok, seconded by Director Bosworth by a roll call vote of 5-0-0, the financial reports and warrants were approved.

D. Timesheets

The Board submitted their July timesheets.

5. CORRESPONDENCE:

There was none.

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6. MEETINGS:

- A. Four Board Members plan to attend the CASA 2025 70th Annual Conference to be held July 30-August 1, 2025, in San Diego, CA and Director Bosworth plans to attend the CSRMA Board of Directors Meeting to be held at CASA Conference on Wednesday, June 18, 2025.
- B. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, August 11, 2025.
- C. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, August 13, 2025.
- D. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, August 14, 2025.

7. REPORTS:

- A. Director Bosworth reported on the CSRMA Board of Directors Meeting held on Wednesday, June 18, 2025.
- B. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, July 7, 2025, was canceled.
- C. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) Teleconference held on Wednesday, July 9, 2025.
- D. The regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, July 10, 2025, was canceled.

8. UNFINISHED BUSINESS:

A. Dental and Life Insurance Plan Payments

Counsel Hynes reported on the Board's options for dental and life insurance plan payments. After discussion by the Board, President Saadati motioned that Directors may opt out of dental insurance to receive and in lieu payment of an equal amount, seconded by Director Kwok, by a roll call vote of 5-0-0, the motion was approved and will be effective beginning July 1, 2025.

9. NEW BUSINESS:

A. Connection and Capacity/Treatment Plant Fees

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Manager Porter presented proposed new Connection and Capacity/Treatment Plant fees to the Board. With unanimous approval the Board agreed to hold a Public Hearing to consider new Connection and Capacity/Treatment Plant fees. The Public Hearing is set for Wednesday, August 6, 2025, and notice will be posted in the Cupertino Courier and Saratoga News.

B. Markham Apartments Easement Quitclaim Request & History

Manager Porter presented the Board Memo. The Board agreed the solution would be to have the client prepare Quitclaim documents and submit to the Board for approval and signatures.

10. STAFF REPORT

A. Manager Porter reported on Future Development Projects.

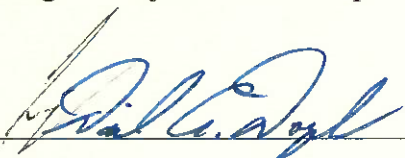
B. Manager Porter reported on the Maintenance Summary Report.

11. CALENDAR ITEMS

A. The next regular Board meeting is to be held on Wednesday, August 6, 2025.

12. ADJOURNMENT:

The meeting was adjourned at 8:05 pm.



Secretary of the Sanitary Board



President of the Sanitary Board

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