

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING WEDNESDAY, AUGUST 20, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Taghi Saadati, Patrick Kwok, Angela Chen, and David Doyle.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

There was none.

4. OMITTED FROM THE NUMBERING SEQUENCE BY MISTAKE:

5. MINUTES & BILLS:

A. Approval of the Special Meeting Minutes of August 6, 2025

On a motion by Director Chen, seconded by Director Bosworth by a vote of 5-0-0, the minutes of the Regular Meeting held on Wednesday, August 6, 2025, were approved.

B. Approved Special Meeting Minutes of July 16, 2025, are to be Noted & Filed.

C. Approval of Financial Report and Payment of Bills

On a motion by Director Kwok, seconded by Director Bosworth by a vote of 5-0-0, the financial statements and warrants were approved.

D. Timesheets

All Board members turned in their August timesheets to District Manager Porter.

6. CORRESPONDENCE:

There was none.

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7. MEETINGS:

- A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, September 8, 2025.
- B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, September 10, 2025.
- C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, September 11, 2025.

Director Bosworth mentioned that he plans to attend the Santa Clara County Special Districts Association regular meeting to be held on September 15, 2025.

8. REPORTS:

- A. Manager Porter reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) held on Monday, August 11, 2025.
- B. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) Teleconference held on Wednesday, August 13, 2025.
- C. Director Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on Thursday, August 14, 2025.

9. UNFINISHED BUSINESS:

- A. Markham Apartments Quitclaim

The Board approved the Markham Apartments Quitclaim request at the August 6 Board meeting. The client submitted partially executed Quitclaim for Board signatures.

10. NEW BUSINESS:

There was none.

11. STAFF REPORT

- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Monthly Maintenance Summary.

12. CALENDAR ITEMS

- A. The next regular Board meeting is to be held on Wednesday, September 3, 2025.

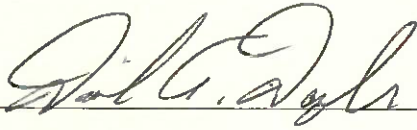
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13. ADJOURNMENT:

The meeting was adjourned at 7:42 pm.



Secretary of the Sanitary Board



President of the Sanitary Board

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