

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING

WEDNESDAY, SEPTEMBER 17, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Taghi Saadati, Patrick Kwok, Angela Chen, and David Doyle.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

There was none.

4. MINUTES & BILLS:

A. Approval of the Meeting Minutes of August 20, 2025

On a motion by Director Kwok, seconded by Director Chen by a vote of 5-0-0, the minutes of the Regular Meeting held on Wednesday, August 20, 2025, were approved.

B. Approved Meeting Minutes of August 6, 2025, are to be Noted & Filed.

C. Approval of Financial Report and Payment of Bills

On a motion by Director Kwok, seconded by Director Bosworth by a vote of 5-0-0, the financial statements and warrants were approved.

D. Timesheets

All Board members turned in their September timesheets.

5. CORRESPONDENCE:

There was none.

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6. MEETINGS:

- A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, October 6, 2025.
- B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, October 8, 2025.
- C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, October 9, 2025.

7. REPORTS:

- A. Manager Porter reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) held on Monday, September 8, 2025.
- B. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) Teleconference held on Wednesday, September 10, 2025.
- C. Director Kwok reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on Thursday, September 11, 2025.
- D. Director Bosworth reported on the regular meeting of the Santa Clara County Special Districts Association held on Monday, September 15, 2025.

8. UNFINISHED BUSINESS:

There was none.

9. NEW BUSINESS:

A. Draft 2025 Annual Report

The Board reviewed the draft annual report and had one minor edit request.

B. Board Stipend

The Board discussed consideration of Board stipend increase. The last increase took place in January 2004, making the rate \$230 per meeting. On motion by Director Kwok, seconded by Director Chen, by a vote of 4-1-0, with Director Bosworth voting No, the Board agreed to hold a public hearing for consideration of Board compensation increase. Date and time to be combined with next taxroll public hearing, which is to be determined.

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10. STAFF REPORT

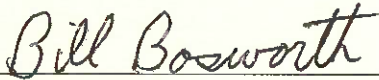
- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Monthly Maintenance Summary.

11. CALENDAR ITEMS

- A. The next regular Board meeting is to be held on Wednesday, October 1, 2025.

12. ADJOURNMENT:

The meeting was adjourned at 8:07 pm.



Secretary of the Sanitary Board
Pro-Tem



President of the Sanitary Board

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