

# CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

## CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING WEDNESDAY, OCTOBER 1, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

### 1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Bill Bosworth, Patrick Kwok, Angela Chen, and David Doyle. Taghi Saadati joined the meeting via video conference.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

### 2. PUBLIC COMMENTS:

There were none.

### 3. CLOSED SESSION:

There was none.

### 4. MINUTES:

#### A. Approval of the Meeting Minutes of September 17, 2025

On a motion by Director Kwok, seconded by Director Bosworth by a vote of 4-0-0, the minutes of the Regular Meeting held on Wednesday, September 17, 2025, were approved.

#### B. Approved Meeting Minutes of August 20, 2025, are to be Noted & Filed.

### 5. CORRESPONDENCE:

#### A. Public Information Request

The Board reviewed the request for information from thedatabranch.com, requesting purchase invoices. Staff is to respond and provide the requested information within the Public Records Act guidelines.

### 6. MEETINGS:

#### A. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, October 6, 2025, is canceled.

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- B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, October 8, 2025.
- C. The regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, October 9, 2025, is canceled.

### 7. REPORTS:

There were none.

### 8. UNFINISHED BUSINESS:

There was none.

### 9. NEW BUSINESS:

- A. Fiscal Year 2023-2024 Audit

Manager Porter reported that the 2023-2024 Financial Audit is nearly complete.

### 10. STAFF REPORT

- A. Manager Porter reported on Future Development Projects.

### 11. CALENDAR ITEMS

- A. The next regular Board meeting to be held on Wednesday, October 15, 2025, at 7 P.M. is canceled, due to a calendar conflict. A Special Meeting is scheduled for Wednesday, October 15, 2025, at 4:00 P.M.

### 12. ADJOURNMENT:

The meeting was adjourned at 7:48 pm.



Secretary of the Sanitary Board  
Pro-Tem



President of the Sanitary Board