

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

CUPERTINO SANITARY DISTRICT SPECIAL BOARD MEETING

WEDNESDAY, OCTOBER 15, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 4:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Patrick Kwok, Taghi Saadati, and David Doyle. Angela Chen and Bill Bosworth joined the meeting via video conference.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Public Present: None

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

There was none.

4. MINUTES & BILLS:

A. Approval of the Meeting Minutes of October 1, 2025

On a motion by Director Doyle, seconded by Director Kwok by a roll call vote of 5-0-0, the minutes of the Regular Meeting held on Wednesday, October 1, 2025, were approved.

B. Approved Meeting Minutes of September 17, 2025, are to be Noted & Filed.

C. Approval of Financial Report and Payment of Bills

On a motion by Director Kwok, seconded by Director Doyle by a roll call vote of 5-0-0, the financial statements and warrants were approved.

D. Timesheets

The Board members submitted their October timesheets.

5. CORRESPONDENCE:

A. Subpoena for Production of Business Records, Strategy Law LLP is to be Noted & Filed.

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- B. City of San Jose - Operations & Maintenance Cost Sharing Invoice Fy 23-24 is to be Noted & Filed.

6. MEETINGS:

- A. Manager Porter plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, November 10, 2025.
- B. Staff plans to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, November 12, 2025.
- C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, November 13, 2025.

7. REPORTS:

- A. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) Teleconference held on Wednesday, October 8, 2025

8. UNFINISHED BUSINESS:

There was none.

9. NEW BUSINESS:

- A. Lower Lateral Repairs – September 2025 - Bid Opening Results

On a motion by Director Kwok, seconded by Director Doyle by a roll call vote of 5-0-0, the Board approved rewarding the Lower Lateral Repairs-September 2025 bid contract to C2R Engineering, Inc. with a bid amount of \$77,800.

- B. District Uniform

On a motion by Director Kwok, seconded by Director Doyle by a roll call vote of 5-0-0, the Board approved purchase of new uniform shirts.

- C. Akel Engineering Amendment Number Five

On a motion by Director Chen, seconded by Director Kwok by a roll call vote of 5-0-0, the Board authorized District Manager to execute amendment No. 5 with Akel Engineering with a not-to-exceed amount of \$177,651.

10. STAFF REPORT

- A. Manager Porter reported on Future Development Projects.
- B. Manager Porter reported on the Monthly Maintenance Summary.

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11. CALENDAR ITEMS


A. The next regular Board meeting is to be held on Wednesday, November 5, 2025, at 7 P.M.

12. ADJOURNMENT:

The meeting was adjourned at 4:59 P.M.



Secretary Pro-Tem of the Sanitary Board



President of the Sanitary Board

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