

CUPERTINO SANITARY DISTRICT

SANTA CLARA COUNTY

SANITARY BOARD MEETING WEDNESDAY, DECEMBER 3, 2025

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Saadati called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Taghi Saadati, Bill Bosworth, Patrick Kwok, Angela Chen, and David Doyle.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Guest Present: Sasha Dansky of Mark Thomas joined the regular meeting at 7:10 p.m.

Public Present on Zoom: "Michael" – No Verbal Contribution

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION MOVED TO FOLLOW ITEM 9.A.

4. MINUTES:

A. Approval of the Meeting Minutes of November 19, 2025

On a motion by Director Bosworth, seconded by Director Chen by a vote of 5-0-0, the minutes of the Regular Meeting held on Wednesday, November 19, 2025, were approved.

B. Approved Special Meeting Minutes of November 5, 2025, are to be Noted & Filed.

5. CORRESPONDENCE:

A. Mailer from County of Santa Clara Department of Environmental Health – Announcement About Environmental Health Fees is to be Noted & Filed.

6. MEETINGS:

Director Chen requested to add to the agenda permission to attend the CSDA Webinar-SB 707 Brown Act Revamp to be held on Wednesday, December 10, 2025. The Board unanimously approved adding this item to the agenda. On a motion by Director Kwok, seconded by Director Bosworth, by vote of 4-0-1, the Board granted permission for Director Chen to attend the CSDA Webinar. Director Chen abstained.

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- A. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, December 8, 2025, was canceled.
- B. Staff plan to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, December 10, 2025.
- C. The regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, December 11, 2025, was canceled.

7. REPORTS:

- A. Director Bosworth reported on the regular meeting of the Santa Clara County Special Districts Association held on Monday, December 1, 2025.

8. UNFINISHED BUSINESS:

- A. Succession Planning

Sasha Dansky gave an introduction of Succession Planning to the Board. Manager Porter presented to the Board. There was no Board action.

9. NEW BUSINESS:

- A. Year in Review

Manager Porter presented to the Board.

3. CLOSED SESSION:

Administrative Clerk Martinez left the regular meeting, and President Saadati called the closed session to order at 7:39 p.m.

- A. Public Employee Performance Review – District Manager-Engineer

There was no reportable Board action.

President Saadati ended the closed session and called the regular meeting to order at 8:04 p.m. Administrative Clerk Martinez returned to the regular meeting.

9. NEW BUSINESS CONTINUED:

- B. District Manager-Engineer Rate Change

On a motion by Director Bosworth, seconded by Director Kwok by a vote of 5-0-0, the Board approved the District Manager-Engineer Rate Change in the amount of 3.1% to cover a 16-month period from 6/20/2024 to 10/31/2025, effective November 1, 2025.

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10. STAFF REPORT

A. Manager Porter reported on Future Development Projects.

11. CALENDAR ITEMS

A. California Association of Sanitation Agencies (CASA) 2026 Winter Conference to be held January 13-16, 2026, in India Wells, CA. There was no Board action.

B. The next regular Board meeting is to be held on Wednesday, December 17, 2025, at 7 P.M. at the District office.

12. ADJOURNMENT:

The meeting was adjourned at 8:14 pm.



Secretary of the Sanitary Board



President of the Sanitary Board

