

CUPERTINO SANITARY DISTRICT
BOARD MEETING MINUTES
WEDNESDAY, JANUARY 21, 2026

The Sanitary Board of the Cupertino Sanitary District convened this date at 7:00 p.m. This meeting was conducted at the District office at 20863 Stevens Creek Blvd, Suite 100, Cupertino. Participation was also available via videoconference.

1. ROLL CALL:

President Doyle called the meeting to order, and the following proceedings were had to wit: roll was taken, with the following members in attendance:

Board Members present: Taghi Saadati, Bill Bosworth, Patrick Kwok, Angela Chen, and David Doyle.

Staff present: District Manager Benjamin Porter, District Administrative Clerk Frankie Martinez, and Counsel Marc Hynes.

Guests: Chad Caldwell

Public: "Michael" via Zoom audio

2. PUBLIC COMMENTS:

There were none.

3. CLOSED SESSION:

There was none.

4. MINUTES & BILLS:

A. Approval of the Meeting Minutes of December 17, 2025

On a motion by Director Kwok, seconded by Director Chen by a vote of 5-0-0, the minutes of the Regular Meeting held on Wednesday, December 17, 2025, were approved with revision.

B. Approved Meeting Minutes of November 19, 2025, are to be Noted & Filed.

C. Approval of Financial Report and Warrants

On a motion by Director Chen, seconded by Director Kwok by a vote of 5-0-0, the financial statements and warrants of December were approved.

D. Submittal of Directors Timesheets

Members submitted their January timesheets.

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5. CORRESPONDENCE:

- A. City of San Jose 3rd Quarter Adjustments for O&M and CIP Billing is to be Noted & Filed.
- B. City of San Jose Tributary Agencies Estimated Available Plant Capacity – 2025 is to be Noted & Filed.

6. MEETINGS:

- A. The regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) to be held on Monday, February 9, 2026, has been canceled.
- B. Staff plan to attend the California Alliance for Sewer System Excellence (CASSE) Teleconference to be held on Wednesday, February 11, 2026.
- C. Director Kwok plans to attend the regular meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) to be held on Thursday, February 12, 2026, has been canceled.

7. REPORTS:

- A. Manager Porter reported on the regular meeting of the San Jose/Santa Clara Treatment Plant Technical Committee (TAC) held on Monday, January 5, 2026.
- B. Manager Porter reported on the California Alliance for Sewer System Excellence (CASSE) Teleconference held on Wednesday, January 7, 2026.
- C. Director Kwok reported on the Regular Meeting of the San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC) held on Thursday, January 8, 2026.
- D. Director Bosworth reported on the CSRMA Risk Management Seminar at CASA Conference, held on January 14, 2026.
- E. Director Bosworth reported on the California Association of Sanitation Agencies (CASA) 2026 Winter Conference held January 13-16, 2026, in Indian Wells, CA.
 - 1. Director Bosworth reported on the CSRMA Board of Directors meeting.
 - 2. Director Saadati reported on the Brown Act Revamp session and Federal Legislative Committee Meeting.
 - 3. Director Bosworth reported on the keynote speaker.

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8. UNFINISHED BUSINESS:

There was none.

9. NEW BUSINESS:

- A. Approval of Project Payment #1 for "Lower Lateral Repairs – September 2025."

On a motion by Director Saadati, seconded by Director Kwok by a vote of 5-0-0, the Board approved payment #1 in the amount of \$76,859.03.

- B. Approval of Annual Renewal of RS Means Software

On a motion by Director Chen, seconded by Director Bosworth by a vote of 5-0-0, the Board approved renewal of RS Means software in the amount of \$2,999.00.

10. STAFF REPORT

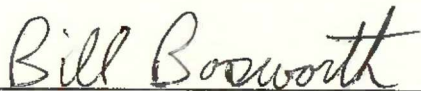
- A. Manager Porter reported on Future Development Projects.
B. Manager Porter reported on the Monthly Maintenance Summary.

11. CALENDAR ITEMS

- A. The next regular Board meeting is to be held on Wednesday, February 4, 2026, at 7 P.M. at the District office.

12. ADJOURNMENT:

The meeting was adjourned at 8:26 pm.



Secretary Pro-Tem of the Sanitary Board



President of the Sanitary Board

